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DUMMER *New Hampshire*

ANNUAL REPORT 2012

PHOTO BY: ERIC KAMINSKY

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**ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE TOWN OF
DUMMER, NH**

NH STATE LIBRARY

MAR 29 2017

CONCORD, NH

**FOR THE YEAR ENDING
DECEMBER, 21, 2012**

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SEVENTH STREET GRAPHICS

BERLIN, NH

TOWN OF DUMMER

OFFICE HOURS

SELECTMEN'S OFFICE

TOWN CLERK/TAX COLLECTOR

TEL: 449-2006

FAX: 449-2930

MONDAY: 8:00-12:00 & 1:00-4:00 & 6:00-7:00

TUESDAY: 8:00-12:00 & 1:00-4:00

WEDNESDAY: 8:00-12:00 & 1:00-4:00

THURSDAY: 8:00-12:00 & 1:00-4:00

CLOSED FRIDAYS & STATE HOLIDAYS

EMAIL: townofdummer@gmail.com

Town of Dummer, NH

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MODERATOR

Wayne Moynihan

Term Expires 2013

TOWN CLERK/TAX COLLECTOR

Mariann Letarte

Term Expires 2013

SELECTMEN

Allen Wentworth

Term Expires 2013

Diane Labbe

Term Expires 2014

Dennis Bachand

Term Expires 2015

TREASURER

Cassndra Tefft

Term Expires 2013

LIBRARIAN

Jules Belanger

LIBRARY TRUSTEES

Katherine Doherty

Term Expires 2013

Karen Parker

Term Expires 2013

Ruth Campbell

Term Expires 2014

Faith Kimball

Term Expires 2015

ROAD AGENT

Donald Bacon

OVERSEERS OF POOR

Board of Selectmen

EMERGENCY MANGEMENT DIRECTOR

Diane Labbe

TRUSTEE OF TRUST FUND

Diane Holt

Term Expires 2013

Edward Solar

Term Expires 2014

Sarah Lachance

Term Expires 2015

PLANNING BOARD

Christopher Miller

Term Expires 2013

Rick Gagne

Term Expires 2014

Mariann Letarte

Term Expires 2014

Oneil Croteau

Term Expires 2015

Diane Labbe

Representing the Selectmen

BOARD OF ADJUSTMENTS

Christopher Miller
Dennis Bachand
Roger Corriveau

Term Expires 2013
Term Expires 2014
Term Expires 2015

SUPERVISOR OF THE CHECKLIST

Diane Holt
Arlene Corriveau
Ruth Campbell

Term Expires 2014
Term Expires 2016
Term Expires 2018

CONSERVATION COMMITTEE

Bradford Wyman

David Dubey

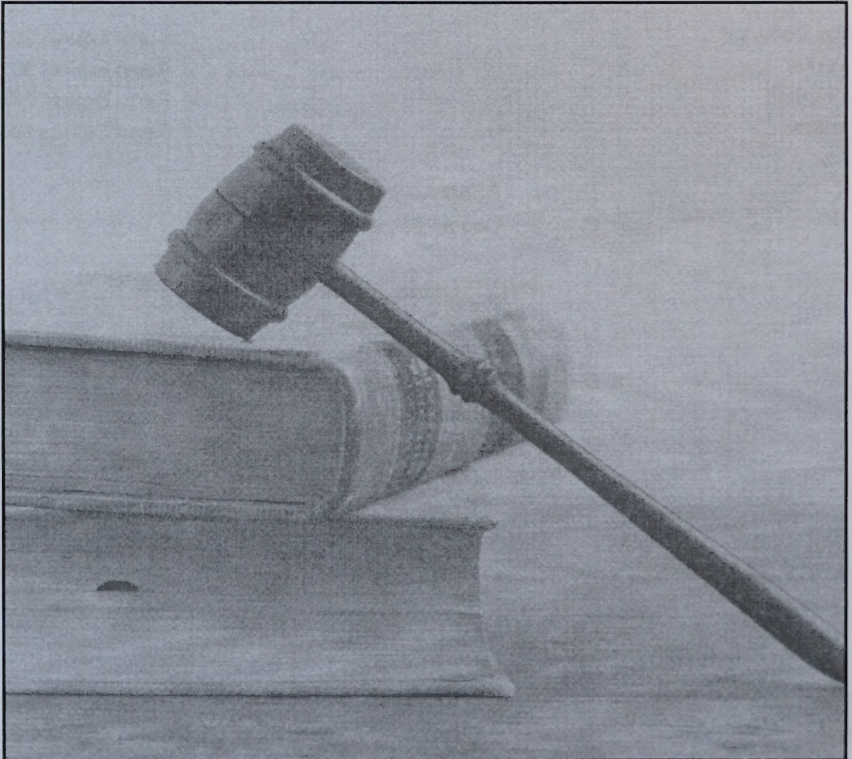
Faith Kimball

BUILDING INSPECTOR

James Montelin

HEALTH OFFICER

Diane Labbe



TOWN OF DUMMER, NH

WARRANT STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Dummer, in the County of Coos in the said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Dummer on Tuesday, the 12th day of March, 2013 next at 11:00 o'clock in the morning at which time the polls shall be opened for balloting on Articles 1 and shall close not earlier than 7 o'clock in the evening.

You are also hereby notified to meet at the Town Hall in said Dummer on Tuesday, the 12th day of March 2013, next, at 6:45 of the clock in the evening, at which time action will be taken upon the remaining articles in this warrant.

1. To choose all necessary Town Officers for the year ensuing.
(Vote by Written Ballot)

2. To see if the Town will vote to raise and appropriate the sum of **\$138,166** for General Government.

| | | |
|-----------------|-----------------------------------|----------------|
| 4131 | Town Officers' Expenses | 10,000 |
| 4132 | Computer Related Expenses | 3,500 |
| 4133 | Executive Wages | 40,000 |
| 4134 | Administration (Health Insurance) | 20,068 |
| 4140 | Election & Registration | 1,500 |
| 4150 | Financial Administration | 8,600 |
| 4153 | Legal Expenses | 10,000 |
| 4191 | Planning & Zoning | 1,000 |
| 4194 | General Government Buildings | 25,000 |
| 4195 | Cemeteries | 6,000 |
| 4196 | Insurance | 3,883 |
| 4197 | NHMA, NCC | <u>615</u> |
| S/T 4100 | | 130,166 |
| 6560 | FICA | <u>7,000</u> |
| TOTAL | | 137,166 |



TOWN OF DUMMER, NH

3. To see if the Town will vote to raise and appropriate the sum of **\$11,000** (4152) for property revaluation.
4. To see if the Town will vote to raise and appropriate the sum of **\$27,100** for Public Safety.

| | | |
|---------|----------------------|---------------|
| 4215.01 | Ambulance | 3,400 |
| 4220 | Fire | 21,000 |
| 4220.01 | Fire Assistance | 2,000 |
| 4240 | Building Inspector | 400 |
| 4290 | Emergency Management | <u>300</u> |
| | Total | 27,100 |

5. To see if the Town will vote to raise and appropriate the sum of **\$165,068** for Highways and Streets (4300).

| | | |
|---------|-----------------------------------|----------------|
| 4311 | Administration (Health Insurance) | 20,068 |
| 4312 | Highway Maintenance | 83,000 |
| 4312.02 | Bridge | 30,000 |
| 4314 | Fuel | 7,000 |
| 4314 | Equipment Maintenance | <u>25,000</u> |
| | Total | 165,068 |

6. To see if the Town will vote to raise and appropriate the sum of **\$51,411** for Sanitation (4320).

| | | |
|------|----------------------------|---------------|
| 4321 | Solid Waste Administration | 100 |
| 4323 | Solid Waste Collection | 36,011 |
| 4324 | Solid Waste Disposal | 15,000 |
| 4325 | Solid Waste Cleanup | <u>300</u> |
| | Total | 51,411 |



TOWN OF DUMMER, NH

7. To see if the Town will vote to raise and appropriate the sum of **\$5,719** for Health & Welfare (4400).

| | | |
|--------------|--------------------------|--------------|
| 4415 | Northern Health Services | 319 |
| 4419 | Other Health | 100 |
| 4442 | Direct Assistance | 5,000 |
| 4446 | Appropriations | <u>300</u> |
| Total | | 5,719 |

8. To see if the Town will vote to raise and appropriate the sum of **\$9,495** for culture, recreation and conservation.

| | | |
|--------------|-----------------------------|--------------|
| 4520 | Milan Recreation Department | 500 |
| 4550 | Library | 7,995 |
| 4611 | Conservation Commission | <u>1,000</u> |
| Total | | 9,495 |

9. To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be added to the Truck Capital Reserve Fund.
The Board of Selectmen recommends this article.

10. To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be added to the Road Capital Reserve Fund.
The Board of Selectmen recommends this article.

11. To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be added to the Bridge Capital Reserve Fund.
The Board of Selectmen recommends this article.

12. To transact any other business that may legally come before this meeting.

Polls will be open from 11:00 AM to 7:00 PM.



TOWN OF DUMMER, NH

Given under our hands and seal the fourth day of February, in the year of our Lord, two thousand and thirteen.

Board of Selectmen

Diane Labbe
Diane Labbe

Allen Wentworth
Allen Wentworth

Dennis Bachand
Dennis Bachand

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at West Dummer Corner being public places in said Town on the 4th day February, 2013.

Diane Labbe
Allen Wentworth
Dennis Bachand
Selectmen of Dummer, NH

To the Taxpayers of Dummer,

This year has brought some change to the selectmen's position. Dennis Bachand was elected in March by the townspeople. He is doing a good job. He offers some good ideas and suggestions.

The bridge project is ongoing. The study has progressed to phase two with (company name) getting permission from the railroad company to do the boring that are necessary to see how stable the embankment is.

The Board of Selectmen have made an agreement with Brookfield Power for a PILOT agreement to ensure that we receive no less than \$40,000 in taxes for the transmission lines, garage and substation. We believe that the agreement is fair and would prevent us from potentially wasting money with courts or the Board of Tax and Land Appeals.

The Board of Selectmen meet every other Monday night starting at 7 pm and we always welcome the townspeople to come to our meetings. We enjoy meeting and listening to any comments, complaints, suggestions and/or questions.

Sincerely,

Diane Labbe
Dennis Bachand
Allen Wentworth

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TOWN OF DUMMER, NH
DUMMER TOWN MEETING MINUTES

MARCH 13, 2012

The Annual Town Meeting was held on March 13, 2012. The polls were opened at 11:00 A.M. and closed at the end of the meeting. The business meeting was opened at 6:45 P.M. and the Warrant was read by Moderator, Wayne Moynihan.

Art. 1 To choose all necessary town Officers for the year ensuing as follows:

| <u>Position</u> | <u>Name</u> | <u>Votes</u> |
|---------------------------|---------------------|--------------|
| Selectman (3 Years) | Dennis Bachand..... | 67 |
| | Dave G. Dubey | 65 |
| | Glenn A. Kunst..... | 6 |

Dennis Bachand was declared elected.

| | | |
|---|------------------------|-----|
| Supervisor of Checklist (6 Years) | Ruth Campbell..... | 132 |
| Supervisor of Checklist (4 Years) | Arlene Corriveau | 127 |
| Supervisor of Checklist (2 Years) | Diane Holt | 125 |
| Town Treasurer (1 Year)..... | Cassandra Tefft | 129 |

| | | |
|--------------------------------|-----------------------|----|
| Library Trustee (3 Years)..... | Faith Kimball..... | 16 |
| | Matt Young..... | 4 |
| | Ruth Campbell..... | 1 |
| | Mariann Letarte | 1 |
| | Katie Doherty | 2 |
| | Lynn Bacon | 1 |

Faith Kimball was declared elected.

| | | |
|---------------------------------------|----------------------|----|
| Trustee of Trust Funds (3Years) | Sarah Lachance..... | 12 |
| | Lynn Bacon | 1 |
| | Ruth Campbell..... | 1 |
| | Diane Holt | 1 |
| | Cassandra Tefft..... | 1 |

Sarah Lachance was declared elected

| | | |
|-------------------------------|---------------------|----|
| Planning Board (3 Years)..... | Oniel Croteau | 77 |
| | Brad Wyman..... | 59 |

Oniel Croteau was declared elected.

| | | |
|------------------------------------|-----------------------|-----|
| Board of Adjustment (3 Years)..... | Roger Corriveau | 120 |
|------------------------------------|-----------------------|-----|

| | | |
|------------------------------------|----------------------|-----|
| Board of Adjustment (2 Years)..... | Bill Letarte..... | 118 |
| | Milton Camille | 2 |

Bill Letarte was declared elected.

Art. 2 By Petition—Are you in favor of Amendment Number One, as proposed by petition for the Town of Dummer Zoning Ordinance, as follows: Amendment Number One would repeal Sections 5.02 and 5.03 of Article V of the Ordinance, entitled “Area Regulations,” would repeal the caption of Section 5.01, and would renumber the remaining subsections in order to reinstate Article V of the Ordinance as it existed prior to 1999, which applied the same area regulations to the entire Town as one zoning district.

Yes—74

No—60

Art. 3 By Petition—Are you in favor of Amendment Number Two, as proposed by petition for the Town of Dummer Zoning Ordinance as follows: Amendment Number Two would repeal the existing Article IV, which currently creates three zoning districts and a conservation overlay zone, and would reinstate Article IV as it existed prior to 1999, and also amend the zoning map accordingly. The effect of the permitted uses and uses permitted by special exemption.

Yes—71

No—62

Art. 4 By Petition—Are you in favor of Amendment Number Three, as proposed by petition for the Town of Dummer Zoning Ordinance as follows: Amendment Number Three would completely repeal the Floodplain Management Ordinance, and renumber the remainder of the Ordinance as it was prior to 1993. As a result the Town would not longer be in compliance with the National Flood Insurance Program, which would make it extremely difficult for residents to get flood insurance.

Yes—18

No—119

Art. 5 By Petition—Are you in favor of Amendment Number Four, as proposed by the Planning Board for the Town of Dummer Zoning Ordinance as follows: Amendment Number Four would include the necessary changes in the Floodplain Development Ordinance as recommended by the Federal Emergency Management Agency, in order to continue the Town’s participation in the Nation Flood Insurance Program.

Yes—112

No—18

Art. 6 A motion was made by Ed Solar and seconded by Dave Dubey to amend the subtotal line from \$151,254 to the correct amount of \$151,754. A motion was made by Ray Labrecque and seconded by Paula Labrecque to see if the Town will vote to raise and appropriate the sum of \$151,754 for General Government.

| | | |
|------|-----------------------------------|--------|
| 4131 | Town Officers’ Expenses | 11,000 |
| 4132 | Computer Related Expenses | 4,000 |
| 4133 | Executive Wages | 45,000 |
| 4134 | Administration (Health Insurance) | 15,439 |
| 4140 | Elections & Registration | 8,000 |
| 4150 | Financial Administration (Audit) | 8,600 |
| 4153 | Legal Expenses | 15,000 |
| 4191 | Planning & Zoning | 1,500 |
| 4194 | General Government Buildings | 25,000 |
| 4195 | Cemeteries | 6,000 |

| | | |
|-----------------|---|------------------|
| 4196 | Insurance | 3,611 |
| 4197 | Advertising & Regional Association NHMA, NCC | 604 |
| 4199 | Other | 0 |
| S/T 4100 | | \$143,754 |
| 6560 | FICA | 8,000 |
| Total | | \$151,754 |

This article was so voted.

Art. 7 A motion was made by Mike Dandeneau and seconded by Jill Dubey to see if the Town will vote to raise and appropriate the sum of **\$15,827** for property revaluation.

This article was so voted.

Art. 8 A motion was made by Sarah Lachance and seconded by Oniel Croteau to see if the Town will vote to raise and appropriate the sum of **\$31,700** for Public Safety.

| | | |
|--------------|------------------------|-----------------|
| 4215.01 | Ambulance | 5,500 |
| 4215.02 | Ambulance Chassis Fund | 2,500 |
| 4220 | Fire Department | 21,000 |
| 4220.01 | Fire Assistant | 2,000 |
| 4240 | Building Inspector | 400 |
| 4290 | Emergency Management | 300 |
| Total | | \$31,700 |

This article was so voted.

Art. 9 A motion was made by Dennis Bachand and seconded by Regena Elliot to see if the Town will vote to raise and appropriate the sum of **\$147,527** for Highways and Streets.

| | | |
|--------------|----------------------------------|------------------|
| 4311 | Administration(Health Insurance) | 18,527 |
| 4312 | Highway Maintenance | 75,000 |
| 4312.02 | Bridge | 30,000 |
| 4314 | Fuel | 9,000 |
| 4315 | Equipment Maintenance | 15,000 |
| Total | | \$147,527 |

After a long discussion, this article was so voted.

Art. 10 A motion was made by Edward Solar and seconded by Dennis Bachand to see if the Town will vote to raise and appropriate the sum of **\$50,294** for Sanitation.

| | | |
|--------------|----------------------------|-----------------|
| 4321 | Solid Waste Administration | 100 |
| 4323 | Solid Waste Collection | 34,970 |
| 4324 | Solid Waste Disposal | 14,924 |
| 4325 | Solid Waste Cleanup | 300 |
| Total | | \$50,294 |

This article was so voted.

Art. 11 A motion was made by Randy Davis and seconded by Dennis Bachand to see if the Town will vote to raise and appropriate the sum of **\$10,719** for Health and Welfare.

| | | |
|------|--------------------------|--------|
| 4415 | Northern Health Services | 319 |
| 4419 | Health Officer | 100 |
| 4442 | Direct Assistance | 10,000 |

| | | |
|------|----------------|-----------------|
| 4449 | Appropriations | 300 |
| | Total | \$10,719 |

This article was so voted.

Art. 12 A motion was made by Edward Solar and seconded by Faith Kimball to see if the Town will vote to raise and appropriate the sum of \$9,995 for Culture, Recreation and Conservation.

| | | |
|------|-------------------------------|----------------|
| 4520 | Milan Recreation Department | 500 |
| | Northern Forest Heritage Park | 500 |
| 4550 | Library | 7,995 |
| 4611 | Conservation Administration | 1,000 |
| | Total | \$9,995 |

This article was so voted.

Art. 13 A motion was made by Mike Dandeneau and seconded by Dave Dubey to see if the Town will vote to raise and appropriate the sum of \$15,000 to be added to the previously established Truck Capital Reserve Fund (4915.03).

This article was so voted.

Art. 14 A motion was made by Edward Solar and seconded by Roger Corriveau to see if the Town will vote to establish and appropriate the sum of \$75,000 to generate a Bridge Capital Reserve Fund. After a lengthy discussion Dave Dubey made a motion to bring the amount to \$30,000, seconded by Roger Corriveau.

This article was so voted.

Art. 16 A motion was made by Edward solar and seconded by Roger Corriveau to see if the town will vote to adopt the provision RSA72:27 inclusively, which provide for an optional property tax exemption for the value of residential wood heating energy system. The amount of the exemption shall be equal to the amount that the value of the property is increased by the installation of such a system.

19—Yes

24—No

Art. 17 To transact any other business that may legally come before this meeting:

As there was no other business, Dennis Bachand made a motion to adjourn at 8:15 P.M. seconded by Mike Dandeneau.

Respectfully Submitted

Mariann Letarte
Mariann Letarte

BUDGET

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Profit & Loss Budget vs. Actual

January through December 2012

| | Jan - Dec 12 | 2012 Budget | 2013 Budget |
|--|----------------------|----------------------|----------------------|
| Expense | | | |
| 4100 · General Government | | | |
| 4130 · Executive | | | |
| 4131 · Town Officers' Expenses | 8,105.13 | 11,000.00 | 10,000.00 |
| 4132 · Computers | 2,474.99 | 4,000.00 | 3,500.00 |
| 4133 · Executive Wages | 38,075.00 | 45,000.00 | 40,000.00 |
| 4134 · Administration | 15,439.00 | 15,439.00 | 20,068.00 |
| Total 4130 · Executive | \$ 64,094.12 | \$ 75,439.00 | \$ 73,568.00 |
| 4140 · Election, Registration, VS | 4,683.62 | 8,000.00 | 1,500.00 |
| 4150 · Financial Administration | 8,600.00 | 8,600.00 | 8,600.00 |
| 4152 · Revaluation of Property | 10,739.11 | 15,827.00 | 11,000.00 |
| 4153 · Legal Expenses | 5,941.29 | 15,000.00 | 10,000.00 |
| 4191 · Planning & Zoning | 725.50 | 1,500.00 | 1,000.00 |
| 4194 · General Government Building | 25,045.05 | 25,000.00 | 25,000.00 |
| 4195 · Cemeteries | 7,032.69 | 6,000.00 | 6,000.00 |
| 4196 · Insurance | | | |
| 4196.01 · Workers' Compensation | 1,271.00 | | 1,494.00 |
| 4196.04 · Liability | 2,340.00 | | 2,389.00 |
| 4196 · Insurance - Other | 0.00 | 3,611.00 | |
| 4197 · Advertising & Regional Assoc | 613.27 | 604.00 | 615.00 |
| 4199 · Other General Government | 756.11 | | |
| Total 4100 · General Government | \$ 67,747.64 | \$ 84,142.00 | \$ 67,598.00 |
| 4200 · Public Safety | | | |
| 4215 · Ambulance | | | |
| 4215.01 · Operating Contribution | 2,500.00 | 2,500.00 | 3,400.00 |
| 4215.02 · Chassis Fund | 5,500.00 | 5,500.00 | |
| 4215 · Ambulance - Other | | | |
| 4220 · Fire | 21,320.39 | 21,000.00 | 21,000.00 |
| 4221 Non mutual aid | | | 2,000.00 |
| 4240 · Building Inspector | 0.00 | 400.00 | 400.00 |
| 4290 · Emergency Management | 0.00 | 300.00 | 300.00 |
| Total 4200 · Public Safety | \$ 29,320.39 | \$ 29,700.00 | \$ 27,100.00 |
| 4300 · Highways & Streets | | | |
| 4311 · Administration | 18,218.32 | 18,527.00 | 20,068.00 |
| 4312 · Highway Maintenance | 77,204.67 | 75,000.00 | 83,000.00 |
| 4313 · Bridges | 27,766.44 | 30,000.00 | 30,000.00 |
| 4314 · Fuel | 5,702.39 | 9,000.00 | 7,000.00 |
| 4315 · General Highway | 24,026.12 | 15,000.00 | 25,000.00 |
| Total 4300 · Highways & Streets | \$ 152,917.94 | \$ 147,527.00 | \$ 165,068.00 |

Town of Dummer
Profit & Loss Budget vs. Actual
January through December 2012

| | Jan - Dec 12 | 2012 Budget | 2013 Budget |
|---|----------------------|----------------------|----------------------|
| 4320 · Sanitation | | | |
| 4321 · Solid Waste Administration | 0.00 | 100.00 | 100.00 |
| 4323 · Solid Waste Collection | 34,960.92 | 34,970.00 | 36,011.00 |
| 4324 · Solid Waste Disposal | 16,233.73 | 14,924.00 | 15,000.00 |
| 4325 · Solid Waste Clean-up | 186.62 | 300.00 | 300.00 |
| Total 4320 · Sanitation | \$ 51,381.27 | \$ 50,294.00 | \$ 51,411.00 |
| 4400 · Health | | | |
| 4415 · Health Agencies & Hospitals | 319.00 | 319.00 | 319.00 |
| 4419 · Other Health | 0.00 | 100.00 | 100.00 |
| Total 4400 · Health | \$ 319.00 | \$ 419.00 | \$ 419.00 |
| 4440 · Welfare | | | |
| 4441 · Welfare Administration | | | |
| 4442 · Direct Assistance | 6,727.85 | 10,000.00 | 5,000.00 |
| 4446 · Appropriations | 300.00 | 300.00 | 300.00 |
| Total 4440 · Welfare | \$ 7,027.85 | \$ 10,300.00 | \$ 5,300.00 |
| 4500 · Culture & Recreation | | | |
| 4520 · Parks & Recreation | 500.00 | 1,000.00 | 500.00 |
| 4550 · Library | 12,802.33 | 7,995.00 | 7,995.00 |
| Total 4500 · Culture & Recreation | \$ 13,302.33 | \$ 8,995.00 | \$ 8,495.00 |
| 4600 · Conservation | | | |
| 4611 · Conservation Administration | 568.38 | 1,000.00 | 1,000.00 |
| Total 4600 · Conservation | \$ 568.38 | \$ 1,000.00 | \$ 1,000.00 |
| 4910 · Interfund Operating Transfers | | | |
| 4915 · Trans. to Capital Reserve Funds | | | |
| 4915.01 · Road Cap Reserve Fund | 30,000.00 | 30,000.00 | 15,000.00 |
| 4915.02 · Truck Cap Reserve Fund | 15,000.00 | 15,000.00 | 15,000.00 |
| 4915.04 · Bridge Capital Reserve | 30,000.00 | 30,000.00 | 15,000.00 |
| Total 4915 · Trans. to Capital Reserve Funds | \$ 75,000.00 | \$ 75,000.00 | \$ 45,000.00 |
| 6560 · Payroll Expenses | \$ 5,549.24 | \$ 8,000.00 | \$ 7,000.00 |
| Total Expense | \$ 467,228.16 | \$ 490,816.00 | \$ 451,959.00 |

RECEIPTS

January through December 2012

| | Name | Amount |
|---|---------------------------------|-------------------------|
| 4100 · General Government | | |
| 4130 · Executive | | |
| 4131 · Town Officers' Expenses | | |
| | Christopher Holt | 64.11 |
| | Coos County Registry of Deeds | 151.69 |
| | Deluxe for Business | 453.10 |
| | Dube, Lynn | 34.41 |
| | Glidden, Stephanie | 35.00 |
| | Holt, L. Diane | 277.50 |
| | IDS | 68.60 |
| | Lakes Region Regional/NHC & TCA | 35.00 |
| | Letarte, Mariann | 851.74 |
| | NH Dept of Revenue Admin. | 10.00 |
| | NH Dept. of State | 38.00 |
| | NH Dept. of State | 62.00 |
| | NH Tax Collectors Association | 70.00 |
| | Norm Roy Plumbing & Heating | 75.00 |
| | Porter Office Machines Corp. | 1,262.35 |
| | Postmaster, Town of Milan | 56.00 |
| | Sarah F Lachance | 300.00 |
| | Seventh Street Graphics | 1,351.00 |
| | Staples Credit Plan | 1,994.15 |
| | Tefft, Cassandra A | 831.48 |
| | The Daily Sun | 84.00 |
| Total 4131 · Town Officers' Expenses | | <u><u>8,105.13</u></u> |
| 4130 · Executive | | |
| 4132 · Computers | | |
| | Avitar Associates | 1,809.00 |
| | Itech Consulting | 665.99 |
| Total 4132 · Computers | | <u><u>2,474.99</u></u> |
| 4130 · Executive | | |
| 4133 · Executive Wages | | |
| | Adj. | (1,350.00) |
| | Bachand, Dennis | 475.00 |
| | Holt, Christopher | 475.00 |
| | Labbe, Diane C | 1,000.00 |
| | Letarte, Mariann C | 35,775.00 |
| | Tefft, Cassandra | 750.00 |
| | Wentworth, Allen | 950.00 |
| Total 4133 · Executive Wages | | <u><u>38,075.00</u></u> |
| 4134 · Administration | | |
| | Health Trust | 15,439.00 |
| Total 4134 · Administration | | <u><u>15,439.00</u></u> |

January through December 2012

Name

Amount

4140 · Election, Registration, VS

| | |
|-------------------------------|--------|
| Allen Wentworth. | 380.00 |
| Campbell, Ruth | 503.02 |
| Christopher Holt | 81.00 |
| Corriveau, Arlene | 551.90 |
| Corriveau, Roger | 170.00 |
| Dummer Community Church Women | 280.00 |
| Hanson, Robert. | 370.00 |
| Holt, L. Diane | 423.00 |
| Letarte, Mariann | 294.00 |
| Marcia Hanson. | 370.00 |
| Moynihan, Wayne T | 551.10 |
| The Daily Sun | 310.84 |
| Ursula Forsythe | 398.76 |

Total 4140 · Election, Registration, VS

4,683.62

4150 · Financial Administration

| | |
|--------------|----------|
| Crane & Bell | 8,600.00 |
|--------------|----------|

Total 4150 · Financial Administration

8,600.00

4152 · Revaluation of Property

| | |
|---------------------------------------|-----------|
| Avitar Associates of N.E. Inc. | 10,719.11 |
| NH Association of Assessing Officials | 20.00 |

Total 4152 · Revaluation of Property

10,739.11

4100 · General Government

4153 · Legal Expenses

| | |
|---------------------------------|----------|
| Gardner Fulton & Waugh P.L.L.C. | 5,941.29 |
|---------------------------------|----------|

Total 4153 · Legal Expenses

5,941.29

4100 · General Government

4191 · Planning & Zoning

| | |
|---------------------|--------|
| The Daily Sun | 230.50 |
| Bachand, Dennis | 95.00 |
| James Ottolini | 25.00 |
| Corriveau, Roger | 25.00 |
| Miller, Christopher | 150.00 |
| Gagne, Frederick | 100.00 |
| Croteau, Oneil | 100.00 |

Total 4191 · Planning & Zoning

725.50

January through December 2012

| | Name | Amount |
|---|--------------------------------|------------------|
| 4100 · General Government | | |
| 4194 · General Government Building | | |
| | Adj. | -453.10 |
| | Allen Wentworth. | 900.00 |
| | Aubuchon Hardware | 150.00 |
| | Bachand, Dennis | 900.00 |
| | Biggart, Nina | 256.00 |
| | Caron Building Center | 3.99 |
| | Fairpoint Communications, Inc. | 3,088.78 |
| | First National Bank Omaha | 2,275.17 |
| | Fortin's Burner Service | 323.25 |
| | Greetings Jewelers | 38.75 |
| | Holt, L. Diane | 880.14 |
| | Labbe, Diane | 1,400.00 |
| | Leonard Gallagher | 2,000.00 |
| | Letarte, Mariann | 125.00 |
| | Luke Enman. | 125.00 |
| | Mackensen & Company, Inc | 1,422.22 |
| | MRM Builders, LLC | 1,556.25 |
| | NH OEP-Planning Conference | 11.00 |
| | PSNH | 2,608.29 |
| | Rymes Propane & Oil | 6,032.78 |
| | Soldano Electric | 100.00 |
| | Tefft, Cassandra A | 750.00 |
| | White Mountain Lumber Company | 516.55 |
| | William Letarte | 34.98 |
| Total 4194 · General Government Building | | 25,045.05 |
| 4100 · General Government | | |
| 4195 · Cemeteries | | |
| | Arnold Davis | 1,280.00 |
| | Biggart, Nina | 3627.35 |
| | Enman, Dan | 30.00 |
| | Nicholas Ouellette | 457.40 |
| | NORMANDEAU | 1,000.00 |
| | Purchase Power | 637.94 |
| Total 4195 · Cemeteries | | 7,032.69 |

January through December 2012

Name

Amount

4100 · General Government

4196 · Insurance

4196.01 · Workers' Compensation

Primex 1,271.00

Total 4196.01 · Workers' Compensation 1,271.00

4196.04 · Liability

Primex 2,340.00

Total 4196.04 · Liability 2,340.00

Total 4196 · Insurance 3,611.00

4100 · General Government

4197 · Advertising & Regional Assoc

New Hampshire Municipal Assoc. 613.27

Total 4197 · Advertising & Regional Assoc 613.27

4100 · General Government

4199 · Other General Government

Carl Huminston 55.00

Harley Mason 125.00

Jeffrey Laberge 254.95

Jerry Lavertu 60.00

Northern New England Telephone 68.08

Ray Bergeron 100.00

Shawn Mackenzie 160.00

Total 4199 · Other General Government 823.03

4200 · Public Safety

4215 · Ambulance

4215.02 · Chassis Fund

M&D Ambulance Chassis Fund 2,500.00

Total 4215.02 · Chassis Fund 2,500.00

4215 · Ambulance - Other

M&D Ambulance 5,500.00

Total 4215 · Ambulance - Other 5,500.00

Total 4215 · Ambulance 8,000.00

4220 · Fire

4220 · Fire

Milan Fire Department 21,000.00

Milan Luncheonette 133.00

NES Fire & Safety 133.00

William Maddelena 54.39

Total 4220 · Fire - Other 21,320.39

**4300 · Highways & Streets****4311 · Administration**

| | |
|-------------|-----------|
| HealthTrust | 18,218.32 |
|-------------|-----------|

| | |
|-----------------------------|------------------|
| Total 4311 · Administration | <u>18,218.32</u> |
|-----------------------------|------------------|

4312 · Highway Maintenance

| | |
|------|-----------|
| Adj. | -1,263.50 |
|------|-----------|

| | |
|---------------|-----------|
| Bacon, Donald | 39,248.48 |
|---------------|-----------|

| | |
|----------------------------|----------|
| Barrett Trucking Co., Inc. | 2,570.26 |
|----------------------------|----------|

| | |
|--------------------------|--------|
| Gagne & Sons Logging Co. | 400.00 |
|--------------------------|--------|

| | |
|-------------------|-----------|
| Mason Enterprises | 26,400.00 |
|-------------------|-----------|

| | |
|----------------|--------|
| Milan, Town of | 474.04 |
|----------------|--------|

| | |
|---------------|----------|
| Peter Roberts | 2,002.00 |
|---------------|----------|

| | |
|-----------------------|----------|
| Pike Industries, Inc. | 5,074.51 |
|-----------------------|----------|

| | |
|---------------------|--------|
| Rymes Propane & Oil | 798.88 |
|---------------------|--------|

| | |
|--------------|-----------------|
| White, David | <u>1,500.00</u> |
|--------------|-----------------|

| | |
|----------------------------------|-----------|
| Total 4312 · Highway Maintenance | 77,204.67 |
|----------------------------------|-----------|

4313 · Bridges

| | |
|---------------------------------------|------------------|
| Quantum Construction Consultants, Inc | <u>27,766.44</u> |
|---------------------------------------|------------------|

| | |
|----------------------|-------------------------|
| Total 4313 · Bridges | <u><u>27,766.44</u></u> |
|----------------------|-------------------------|

4314 · Fuel

| | |
|---------------------|-----------------|
| Rymes Propane & Oil | <u>5,702.39</u> |
|---------------------|-----------------|

| | |
|-------------------|------------------------|
| Total 4314 · Fuel | <u><u>5,702.39</u></u> |
|-------------------|------------------------|

4315 · General Highway

| | |
|-------------|--------|
| Airgas East | 188.54 |
|-------------|--------|

| | |
|---------------|----------|
| Bacon, Donald | 10176.26 |
|---------------|----------|

| | |
|--------------------|----------|
| Berlin Spring Inc. | 1,923.44 |
|--------------------|----------|

| | |
|--------------------------|---------|
| Howard P. Fairfield, LLC | 7521.82 |
|--------------------------|---------|

| | |
|-------------------|-------|
| Leon Costello Co. | 40.00 |
|-------------------|-------|

| | |
|----------------------|--------|
| McDevitt Trucks Inc. | 554.48 |
|----------------------|--------|

| | |
|--------------------|--------|
| Milan Luncheonette | 127.64 |
|--------------------|--------|

| | |
|------------------|----------|
| Sanel Auto Parts | 3,095.54 |
|------------------|----------|

| | |
|-----------|---------------|
| SOLUTIONS | <u>398.40</u> |
|-----------|---------------|

| | |
|------------------------------|-------------------------|
| Total 4315 · General Highway | <u><u>24,026.12</u></u> |
|------------------------------|-------------------------|

| | |
|---------------------------------|--------------------------|
| Total 4300 · Highways & Streets | <u><u>152,917.94</u></u> |
|---------------------------------|--------------------------|

| | |
|--------------|---------------------------------|
| TOTAL | <u><u>152,917.94</u></u> |
|--------------|---------------------------------|

January through December 2012

| | Name | Amount |
|---|-----------------------------------|------------------|
| 4320 · Sanitation | | |
| 4323 · Solid Waste Collection | | |
| | Milan Excavating Inc. | 34,960.92 |
| Total 4323 · Solid Waste Collection | | 34,960.92 |
| 4324 · Solid Waste Disposal | | |
| | AVRRDD | 2314.48 |
| | AVRRDD Mt.Carberry Landfill | 13,919.25 |
| Total 4324 · Solid Waste Disposal | | 16,233.73 |
| 4325 · Solid Waste Clean-up | | |
| | Public Works Dept. City of Berlin | 186.62 |
| Total 4325 · Solid Waste Clean-up | | 186.62 |
| Total 4320 · Sanitation | | 51,381.27 |
| TOTAL | | 51,381.27 |
| 4400 · Health | | |
| 4415 · Health Agencies & Hospitals | | |
| | Northern Health Services | 319.00 |
| Total 4415 · Health Agencies & Hospitals | | 319.00 |
| Total 4400 · Health | | 319.00 |
| TOTAL | | 319.00 |
| 4440 · Welfare | | |
| 4442 · Direct Assistance | | |
| | Bacon, Donald J | 1,400.00 |
| | Berlin IGA | 1178.96 |
| | Fairpoint Communications, Inc. | 767.36 |
| | Kinney Drugs | 80.00 |
| | White Mountain Lumber | 637.23 |
| | Rhymes Oil | 698.00 |
| | PSNH | 1,649.30 |
| | Wal-mart | 317.00 |
| Total 4442 · Direct Assistance | | 6,727.85 |
| 4446 · Appropriations | | |
| | North Country Elder Program | 300.00 |
| Total 4446 · Appropriations | | 300.00 |
| Total 4440 · Welfare | | 7,027.85 |
| TOTAL | | 7,027.85 |
| 4500 · Culture & Recreation | | |
| 4520 · Parks & Recreation | | |
| | Milan, Town of | 500.00 |
| Total 4520 · Parks & Recreation | | 500.00 |

January through December 2012

Name

Amount

4550 · Library

| | |
|--------------------------------|-----------|
| Adj. | -1,321.88 |
| Belanger, Julie S | 935.01 |
| Doherty, Katherine M. | 255.00 |
| Dummer Public Library | 7,995.00 |
| Fairpoint Communications, Inc. | 136.21 |
| Garielle Letarte | 472.50 |
| Grey House Publishing | 177.50 |
| PSNH | 498.69 |
| Rymes Propane & Oil | 1,032.32 |
| Soldano Electric | 310.10 |
| Young, Matthew V | 2,311.88 |

Total 4550 · Library

12,802.33

Total 4500 · Culture & Recreation

13,302.33

4600 · Conservation

4611 · Conservation Administration

| | |
|-----------------------|--------|
| NHACC | 185.00 |
| North Country Council | 383.38 |

Total 4611 · Conservation Administration

568.38

Total 4600 · Conservation

568.38

6560 · Payroll Expenses

| | |
|---------------------|----------|
| Bachand., Dennis | 36.32 |
| Bacon, Donald | 2,076.67 |
| Belanger, Julie S | 76.34 |
| Biggart, Nina L | 203.34 |
| Holt, Christopher R | 36.34 |
| Labbe, Diane C | 76.50 |
| Letarte, Mariann C. | 2,736.79 |
| Tefft, Cassandra | 57.40 |
| Wentworth, Allen | 72.68 |
| Young, Matthew V | 176.86 |

0.00

Total 6560 · Payroll Expenses

5,549.24

NH Department of Revenue Administration
Municipal Services
P.O. Box 487, Concord, NH 03302-0487
(603) 230-5090

REPORT OF LOCALLY ELECTED AUDITOR(S)

RSA 41:31-d

Municipality: Town of Dummer Audit Fiscal Year: 12/31/2011
 Type of Municipality (Town, School or Village District): Town
 Mailing Address: 75 Hill Road
Dummer, New Hampshire 03588
 Phone #: (603) 449-2006 Fax #: (603) 449-2930 Email: townofdummer@gmail.com
 Contact: Mariann Letarte Phone: (603) 449-2006 Email: townofdummer@gmail.com

Under RSA 41:31-c 1, all municipalities shall annually, or more often as necessary, conduct an audit of the accounts of any officer or agent handling funds of the municipality. Elected auditors conducting such audits shall follow audit procedures outlined in NH Code of Administrative Rules, REV 1904 and REV 1907.

This form shall be used by the locally elected auditor to conduct and report the audit required under RSA 41:31-c and 41:31-d.

In the boxes, indicate date the sections of the form were completed.

| | |
|-----------|---------------------------|
| 4/12/2012 | Part 1. Financial Records |
| 4/12/2012 | Part 2. Treasurer |
| N/A | Part 3. Tax Collector |
| N/A | Part 4. Trustees |
| N/A | Part 5. Town Clerk |
| N/A | Part 6. Library |

Parts 3 through 6 not completed as per the approved waiver.

Locally Elected Auditor or Board of Locally Elected Auditors - Please Sign in Ink.

Under penalties of perjury, I declare that I have completed this form and to the best of my belief the information is true, correct and complete.

Date: 8/6/12

Crome & Bell, PLLC

Prepared and signed by outside accounting firm as per the approved waiver.

FOR DRA USE ONLY

| | Yes | No | N/A |
|--|-----|----|-----|
| 7 Does the cash balance in the general ledger match the Treasurer's reconciled bank balances? | | | ✓ |
| Mariann prepares the reconciliation in QuickBooks which the treasurer then reviews. | | | |
| How often are they reconciled? | | | |
| _____ Monthly | | | |
| _____ Quarterly | | | |
| _____ Annually | | | |
| 8 Is a copy of the Treasurer's monthly bank reconciliation reports provided to the bookkeeper? | | | ✓ |
| 9 Does the person who maintains the general ledger also: | | | |
| Sign (authorize) checks? | | ✓ | |
| Control unused check stock? | ✓ | | |
| Prepare bank reconciliations? | ✓ | | |
| Handle incoming receipts? | ✓ | | |
| Mariann prepares her own bank reconciliation in QuickBooks which is then reviewed by the treasurer. She also prepares the deposit which is verified by the treasurer prior to being deposited. | | | |
| 10 Does the general ledger track receivable balances for: | | | |
| Property taxes? | ✓ | | |
| Unredeemed taxes? | ✓ | | |
| Water? | | | ✓ |
| Sewer? | | | ✓ |
| Other (identify): _____ | | | |
| 11 Does the general ledger track accounts payable? | | ✓ | |
| Bills are entered and paid immediately. | | | |
| 12 Are general ledger receivable balances reconciled to the Tax Collector's detail receivable lists (if applicable)? | ✓ | | |
| How often? | | | |
| _____ Monthly | | | |
| ✓ _____ Quarterly | | | |
| _____ Annually | | | |
| 13 Does the general ledger system provide budget versus actual expenditure reports? | ✓ | | |
| If yes, to whom are the budget versus actual reports distributed? | | | |
| Board of Selectmen and department heads | | | |
| _____ | | | |
| _____ | | | |
| How often? _____ Monthly or sooner if needed | | | |

| <u>Yes</u> | <u>No</u> | <u>N/A</u> |
|------------|-----------|------------|
| ✓ | | |

14 Are general ledger adjusting journal entries made?

If yes, are they approved by anyone other than the preparer?

Most are verbally discussed with Crane & Bell, the Town's accountants.

Name and title of person who approves: _____

15 Are computer back-ups of the general ledger performed?

How often?

☐ Daily
☒ Weekly
☐ Monthly

16 Are computer back-ups stored off site?

If yes, where? At Mariann's house

Part 1. General Ledger/ MS-5, MS-25, MS-35 Testing

| | Yes | No | N/A |
|--|-----|----|-----|
| <u>MS-5, MS-25, or MS-35 Financial Report</u> | | | |
| 1 Do the following balances on the year end MS-5, MS-25, or MS-35 report match the general ledger? | | | |
| General fund revenues | ✓ | | |
| General fund expenditures | ✓ | | |
| General fund balance sheet | ✓ | | |
| Other funds revenues | ✓ | | |
| Other funds expenditures | ✓ | | |
| Other funds balance sheet | ✓ | | |

If no, explain problems/discrepancies encountered:

The amounts in QuickBooks are used to prepare the MS-5 after Crane & Bell's compilation fieldwork and adjustments.

General Ledger (and Subsidiary Ledgers)

| | | | |
|---|--|--|---|
| 2 Do the year end general ledger cash and investment balances match the Treasurer's bank reconciliations? | | | ✓ |
|---|--|--|---|

If no, explain problems/discrepancies encountered:

Mariann prepares the reconciliations in QuickBooks. The treasurer does not prepare the reconciliation but does review the one prepared.

| | | | |
|---|---|--|---|
| 3 Do the following year end general ledger receivable balances match the Tax Collector's year end annual MS-61 report (towns only)? | | | |
| Property taxes | ✓ | | |
| Unredeemed taxes | ✓ | | |
| Water | | | ✓ |
| Sewer | | | ✓ |
| Other (describe: _____) | | | |

If no, explain problems/discrepancies encountered:

Observations - Part 1. General Ledger & Financial Records

Comments on procedures or areas of weakness:

Mariann, the Administrative Assistant, Town Clerk and Tax Collector prepares all deposits for the town, prepares all accounts payable and payroll payments, enters these in QuickBooks as well as performs the bank reconciliation. Although this seems like a lack of segregation of duties, steps have been taken to reduce opportunities for misappropriation. The Treasurer reviews all deposits and makes the actual deposit at the bank. The treasurer is also provided a copy of the bank reconciliation which she reviews. The selectmen review all documentation and two of them as well as the treasurer sign each check.

Recommendations:

The treasurer should be signing the bank statement to verify that she has reviewed it.

General ledger section completed by:

Date: April 12, 2012

Tammy Letson, Staff Accountant
Crane & Bell, PLLC

Part 2. Treasurer/Cash

| Questions | Yes | No | N/A |
|---|-------------|-------------|-------------|
| 1 Does the Treasurer maintain a cash book to track all receipt and disbursement activity for all cash accounts? If no, explain: _____ _____ _____ | _____ | _____✓_____ | _____ |
| 2 Does the Treasurer's cash book document the remittances from departments and deposits to the bank? If no, explain: _____ _____ _____ | _____ | _____ | _____✓_____ |
| 3 Does the Treasurer's cash book document vendor/payroll disbursement manifests (check run) numbers and amounts? If no, explain: _____ _____ _____ | _____ | _____ | _____✓_____ |
| 4 Do month-end cash book balances match actual bank reconciliation balances? If no, explain: _____ _____ _____ | _____ | _____ | _____✓_____ |
| 5 Are monthly bank statements as of the last day of the month? | _____✓_____ | _____ | _____ |
| 6 Are bank reconciliations prepared each month, within a month of the statement date, for each cash account? If no, explain: _____ _____ _____ | _____✓_____ | _____ | _____ |
| 7 Who prepares bank reconciliations? Marianne Letarte Name Administrative Assistant Title | | | |
| 8 Are monthly bank reconciliations documented, signed, and retained? They are documented and retained but not signed | _____ | _____✓_____ | _____ |

Yes **No** **N/A**

- 9 Are monthly bank reconciliations reviewed and signed off by anyone in addition to the preparer?

_____ ✓ _____

If yes, by whom?

Name Title

- 10 Is a copy of the monthly bank reconciliation report provided to the bookkeeper?

✓ _____

- 11 Who is authorized to transfer money between or out of the municipality's bank accounts?

Cassandra Tefft Treasurer

Name Title

Name Title

Name Title

- 12 Who has the authority to sign (authorize) checks?

Cassandra Tefft Treasurer

Name Title

All three selectmen

Name Title

Name Title

- 13 Do any signature stamps exist?

_____ ✓ _____

If yes, are they stored in a secure location?

_____ ✓ _____

Are there procedures in place for its use?

_____ ✓ _____

- 14 Is a check signing machine used?

_____ ✓ _____

If yes, is it locked and the key stored in a secure location?

_____ ✓ _____

Who has access to the signature stamp or machine? _____

- 15 Is a log maintained to track the chronological sequence of all check numbers issued and voided?

✓ _____

- 16 Who is responsible for making bank deposits? Is there a delegation of authority for each (RSA 41:29, VI)?

Cassandra Tefft Treasurer

Name Title

Name Title

Name Title

| | | Yes | No | N/A |
|----|---|---------------------------|----|-----|
| 17 | Are undeposited receipts held in a secure location? | ✓ | | |
| 18 | Does the Treasurer reconcile total annual Tax Collector receipt remittances (turnovers) to the Tax Collector's records? (if applicable) | | ✓ | |
| | Is that documented? | | | ✓ |
| 19 | Does the Treasurer reconcile total annual Town Clerk receipt remittances (turnovers) to the Town Clerk's records? (towns only) | | ✓ | |
| | Is that documented? | | | ✓ |
| 20 | Does the Treasurer reconcile total annual governing body receipt remittances (turnovers) to their records? | | ✓ | |
| | Is that documented? | | | ✓ |
| 21 | Has the municipality adopted (and annually updated) an investment policy in accordance with RSA 41:9, VII? | | ✓ | |
| 22 | Document other non-general fund cash accounts maintained by the Treasurer (e.g., conservation commission, police revolving, celebration accounts, etc.) | ✓ | | |
| | | Reported in general fund? | | |
| | Account Name | Who authorizes payments? | | Yes |
| | Pontook Dam PDIP | Selectmen | | |
| | | | | |
| | | | | |

Part 2. Treasurer/Cash Testing

Yes No N/A

Year End Bank Reconciliations

Obtain year-end documented bank reconciliations and test the following:

Answers to the following are based on the reconciliation prepared by Mariann, Admin Asst

- 1

Do "balances per bank" match actual bank statement balances?

✓
- 2

Do "deposits in transit" appear on the following month's bank statement?

✓
- If no, explain: _____

- 3

Were "deposits in transit" posted as receipts in the year-end general ledger cash accounts?

✓
- 4

Do "outstanding checks" match a detail list of actual outstanding checks?

✓
- 5

Is the last outstanding check posted as a disbursement in the year-end general ledger cash account?

✓
- 6

Are other reconciling items appropriately documented?

✓

Explain other reconciling items: _____

Cash Book

- 7

Do year-end balances in the cash book match the actual bank statement reconciliations?

✓
- 8

Trace two vendor and two payroll disbursement entries in cash book to actual "orders" (manifests) signed by the majority of the governing body (e.g., Board of Selectmen, Village Commissioners, School Board)

| | | | | Traced to Approved Order (Manifest)? |
|---------|---------------|--------------|-----------|--|
| Vendor | Date of Order | Order Number | Amount | |
| | 5/23/2011 | 4521 | \$ 70.00 | Yes |
| Vendor | 10/17/2011 | 4733 | \$ 720.20 | Yes |
| Payroll | 4/25/2011 | 4474 | \$ 560.86 | Yes |
| Payroll | 10/10/2011 | 4718 | \$ 429.76 | Yes |

- 9 Trace three deposit entries in cash book to actual bank statement deposits and to corresponding departmental remittances.

| Date of Deposit | Amount | Traced to Actual Bank Statement deposit? |
|-----------------|-------------|--|
| 2/12/2011 | \$ 1,001.00 | Yes |
| 5/31/2011 | \$ 1,308.00 | Yes |
| 7/28/2011 | \$ 4,954.79 | Yes |

Other Bank Accounts

- 10 For "other non-general fund" cash accounts (see question 22 on page 3), select three months of bank statements.

| | Yes | No | N/A |
|--|-----|----|-----|
| Do all year end general ledger cash balances match corresponding bank reconciliations? | ✓ | | |

Select a random sample of five disbursements from the general ledger and trace to supporting vendor invoices.

The only transactions during the year was the earning of interest.

| Date | Check Number | Vendor | Amount |
|------|--------------|--------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Observations - Part 2. Treasurer

Comments on procedures or areas of weakness:

The treasurer does not maintain a cash book nor does she prepare bank reconciliations. She does review every check, deposit and bank reconciliation prepared by the administrative assistant. She is provided the check book balance and detail upon request as well as seeing it in the monthly reconciliations. As an employee of the bank the town has its checking account with she also has easy access to the bank activity if needed.

Recommendations:

Treasurer section completed by: Date: April 12, 2012

Tammy Letson, Staff Accountant
Crane & Bell, PLLC

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2012

Municipal Services Division

PO BOX 487, Concord, NH 03302-0487 Phone (603) 230-5950

E-mail Address: equalization@rev.state.nh.us

| | |
|-----------------------------|--------------------------|
| Original Date: | |
| Copy (check box if copy) | <input type="checkbox"/> |
| Revision Date: | |

2012

CITY/TOWN OF DUMMER IN COOS COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief.

Rev 1707.03(d)(7)

| PRINT NAMES OF CITY/TOWN OFFICIALS | SIGNATURES OF CITY/TOWN OFFICIALS* (Sign in ink) |
|------------------------------------|--|
| DIANE LABBE | <i>Diane Labbe</i> |
| ALLEN WENTWORTH | <i>Allen Wentworth</i> |
| DENNIS BACHAND | <i>Dennis Bachand</i> |
| | |
| | |
| | |

*Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed _____ Check one: Governing Body ☒ Assessors ☐

City/Town Telephone # 603 449-2006 Due date: September 1, 2012

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink.

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions tab for individual items.

THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1ST.

Village Districts - pages 8-9 must be completed for EACH village district within the municipality.

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO:

N. H. DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
PO BOX 487
CONCORD, NH 03302-0487

Under penalties of perjury, I declare that I have examined this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer: MARIANN LETARTE E-Mail Address: townofdummer@gmail.com
(Print/type)

FOR DRA USE ONLY

Regular office hours: Mon.-Thurs 8-12, 1-2:30

See instructions on page 10, as needed.

(Form by Avenir Associates)

1

MS-1
Rev. 7/2011

MS - 1

| LAND | Lines 1 A, B, C, D, E, F & G List all improved and unimproved land - include wells, septic & paving Lines 2 A, B, C, D & E List all buildings. | NUMBER OF ACRES | 2012 ASSESSED VALUATION BY CITY/TOWN |
|--|--|-----------------------|--|
| 1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B and 4 | | | |
| A Current Use (At Current Use Values) RSA 79-A (See page 10) | | 27,501.61 | 1,064,192 |
| B Conservation Restriction Assessment (At Current Use Values) RSA 79-B | | 0.00 | 0 |
| C Discretionary Easement RSA 79-C | | 0.00 | 0 |
| D Discretionary Preservation Easement RSA 79-D | | 0.00 | 0 |
| E Taxation of Farm Structures & Land Under Farm Structures RSA 79-F | | 0.00 | 0 |
| F Residential Land (Improved and Unimproved Land) | | 1,128.95 | 8,724,600 |
| G Commercial/Industrial Land (Do Not include Utility Land) | | 2.83 | 74,000 |
| H Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G) | | 28,633.39 | 9,862,792 |
| I Tax Exempt & Non-Taxable Land | | 2,050.33 | 1,620,600 |
| 2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B | | | |
| A Residential | | | 20,018,000 |
| B Manufactured Housing as defined in RSA 674:31 | | | 934,300 |
| C Commercial/Industrial (DO NOT Include Utility Buildings) | | | 533,800 |
| D Discretionary Preservation Easement RSA 79-D | Number of Structures | 0 | 0 |
| E Taxation of Farm Structures & Land Under Farm Structures RSA 79-F | # of Structures | 0 | 0 |
| F Total of Taxable Buildings (Sum of lines 2A, 2B, 2C, 2D and 2E) | | | 21,486,100 |
| G Tax Exempt & Non-Taxable Buildings | | | 432,700 |
| 3 UTILITIES (see RSA 83-F:1 V for complete definition) | | | |
| A Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.) | | | 31,280,700 |
| B Other Utilities (Total of Section B From Utility Summary) | | | 0 |
| 4 MATURE WOOD and TIMBER RSA 79:5 | | | 0 |
| 5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4) | | | 62,629,592 |
| This figure represents the gross sum of all taxable property in your municipality. | | | |
| 6 Certain Disabled Veterans RSA 72:36-a | Total # granted | 0 | 0 |
| (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance) | | | |
| 7 Improvements to Assist the Deaf RSA 72:38-b V | Total # granted | 0 | 0 |
| 8 Improvements to Assist Persons with Disabilities RSA 72:37-a | Total # granted | 0 | 0 |
| 9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV | Total # granted | 0 | 0 |
| (Standard Exemption Up To \$150,000 maximum for each) | | | |
| 10 Water and Air Pollution Control Exemptions RSA 72:12-a | Total # granted | 0 | 0 |
| 11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9, and 10) | | | 62,629,592 |
| This figure will be used for calculating the total equalized value for your municipality. | | | |
| 12 Blind Exemption RSA 72:37 | Total # granted | 0 | 0 |
| | Amount granted per exemption | 0 | |
| 13 Elderly Exemption RSA 72:39 a & b | Total # granted | 10 | 400,000 |
| | Total # granted | 0 | |
| 14 Deaf Exemption RSA 72:38-b | Amount granted per exemption | 0 | 0 |
| | Total # granted | 0 | |
| 15 Disabled Exemption RSA 72:37-b | Amount granted per exemption | 0 | 0 |

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2012

MS - 1

| | | | |
|--|-----------------|---|------------|
| 16 Wood-Heating Energy Systems Exemption RSA 72:70 | Total # granted | 0 | 0 |
| 17 Solar Energy Exemption RSA 72:62 | Total # granted | 0 | 0 |
| 18 Wind Powered Energy Systems Exemption RSA 72:66 | Total # granted | 0 | 0 |
| 19 Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV | Total # granted | 0 | 0 |
| 20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19) | | | 400,000 |
| 21 NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20) | | | 62,229,592 |
| 22 Less Utilities (Line 3A) Do NOT include the value of OTHER utilities listed on Line 3B. | | | 31,280,700 |
| 23 NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22) | | | 30,948,892 |

Additional notes (example: update, reval, changes to exemptions, mapping, increases to value, decreases to value, etc.)

MS - 1

UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include **ONLY** the names of the companies listed on the Instruction Sheets. (See instructions page 11)

WHO APPRAISES AND ESTABLISHES THE UTILITY VALUE IN YOUR MUNICIPALITY?

Avitar

DOES YOUR MUNICIPALITY USE THE DRA UTILITY VALUES?

YES



NO



IF YES, DO YOU EQUALIZE IT BY THE RATIO? (please check appropriate box, if applicable)

YES



NO

**SECTION A: LIST ELECTRIC COMPANIES:**

(Attach additional sheet if needed.) (See Instruction page 11)

2012

VALUATION

| | |
|---|-------------------|
| PONTOOK OPERATING, LP | 13,171,900 |
| PUBLIC SERVICE OF N.H. | 5,302,200 |
| GRANITE RELIABLE POWER, LLC | 3,649,400 |
| | |
| | |
| | |
| | |
| A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION: | 22,123,500 |

(See instructions page 11 for the names of the limited number of companies)

GAS COMPANIES

| | |
|--|------------------|
| PORTLAND NATURAL GAS TRANSMISS | 9,157,200 |
| | |
| | |
| A2 TOTAL OF ALL GAS COMPANIES LISTED: | 9,157,200 |

(See instructions page 11 for the names of the limited number of companies)

WATER & SEWER COMPANIES

| | |
|--|----------|
| | |
| | |
| | |
| A3 TOTAL OF ALL WATER & SEWER COMPANIES LISTED: | 0 |

(See instructions page 11 for the names of the limited number of companies)

GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1, A2 AND A3).

This grand total of all sections must agree with the total listed on page 2, line 3A.

31,280,700

SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies):

2012

VALUATION

| | |
|---|----------|
| (Attach additional sheet if needed.) | |
| | |
| | |
| | |
| TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B: | 0 |

Total must agree with total on Page 2, Line 3B.

MS - 1

| TAX CREDITS | LIMITS | *NUMBER OF INDIVIDUALS | ESTIMATED TAX CREDITS |
|---|--------|------------------------|-----------------------|
| RSA 72:28 Veterans' Tax Credit / Optional Veterans' Tax Credit \$50 Standard Credit \$51 up to \$500 upon adoption by city or town | 250 | 28 | 7,000 |
| RSA 72:29-a Surviving Spouse *The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States...* \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town | 700 | 0 | 0 |
| RSA 72:35 Tax Credit for Service-Connected Total Disability *Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury...* \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town | 700 | 0 | 0 |
| TOTAL NUMBER AND AMOUNT | | 28 | 7,000 |

* If both husband and/or wife qualify for the credit they count as 2.

* If someone is living at a residence such as brother & sister, and one qualifies, count as 1, not one-half.

| DISABLED EXEMPTION REPORT - RSA 72:37-b | | | |
|---|---------|--------|-----------------------------|
| INCOME LIMITS: | SINGLE | 18,000 | ASSET LIMITS: SINGLE 50,000 |
| | MARRIED | 25,000 | MARRIED 50,000 |

| DEAF EXEMPTION REPORT - RSA 72:38-b | | | |
|-------------------------------------|---------|---|------------------------|
| INCOME LIMITS: | SINGLE | 0 | ASSET LIMITS: SINGLE 0 |
| | MARRIED | 0 | MARRIED 0 |

| ELDERLY EXEMPTION REPORT - RSA 72:39-a | | | | | | |
|--|---------|-----------------------|---|----|------------------------------------|-------------------------------|
| NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR | | PER AGE CATEGORY | TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED | | | |
| AGE | # | AMOUNT PER INDIVIDUAL | AGE | # | MAXIMUM ALLOWABLE EXEMPTION AMOUNT | TOTAL ACTUAL EXEMPTION AMOUNT |
| 65 - 74 | 0 | 30,000 | 65 - 74 | 3 | 90,000 | 90,000 |
| 75 - 79 | 0 | 40,000 | 75 - 79 | 4 | 160,000 | 160,000 |
| 80 + | 0 | 50,000 | 80 + | 3 | 150,000 | 150,000 |
| | | | TOTAL | 10 | | 400,000 |
| INCOME LIMITS: | SINGLE | 22,500 | ASSET LIMIT: | | SINGLE | 50,000 |
| | MARRIED | 35,000 | | | MARRIED | 50,000 |

| COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E | | | |
|--|------------------------------|--|------------------|
| ADOPTED: | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> | NUMBER ADOPTED 0 |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
 FORM MS-1 FOR 2012

2012

FORM

MS - 1

| CURRENT USE REPORT - RSA 79-A | | | | |
|---|--|-----------------------|---|--------------------------|
| | TOTAL NUMBER ACRES RECEIVING CURRENT USE | ASSESSED VALUATION | OTHER CURRENT USE STATISTICS | TOTAL NUMBER OF ACRES |
| FARM LAND | 375.36 | 113,332 | RECEIVING 20% RECREATION ADJUSTMENT | 23,286.57 |
| FOREST LAND | 4,302.04 | 294,028 | REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR | |
| FOREST LAND WITH DOCUMENTED STEWARDSHIP | 21,432.17 | 633,241 | | |
| UNPRODUCTIVE LAND | 1,056.31 | 17,868 | | |
| WET LAND | 335.73 | 5,723 | | |
| TOTAL (must match page 2) | 27,501.61 | 1,064,192 | TOTAL NUMBER OF OWNERS IN CURRENT USE | 85 |
| | | | TOTAL NUMBER OF PARCELS IN CURRENT USE | 141 |

| LAND USE CHANGE TAX | | | | |
|---|------------|-----|--------|---------------|
| GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN. 1, 2011 THRU DEC. 31, 2011) | | | | 0 |
| CONSERVATION ALLOCATION: | PERCENTAGE | 0 % | AND/OR | DOLLAR AMOUNT |
| | | | | 0 |
| MONIES TO CONSERVATION FUND | | | | 0 |
| MONIES TO GENERAL FUND | | | | 0 |

| CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B | | | | |
|---|---|-----------------------|--|--------------------------|
| | TOTAL NUMBER ACRES RECEIVING CONSERVATION | ASSESSED VALUATION | OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS | TOTAL NUMBER OF ACRES |
| FARM LAND | 0.00 | 0 | RECEIVING 20% RECREATION ADJUSTMENT | 0.00 |
| FOREST LAND | 0.00 | 0 | REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR | |
| FOREST LAND WITH DOCUMENTED STEWARDSHIP | 0.00 | 0 | | |
| UNPRODUCTIVE LAND | 0.00 | 0 | | |
| WET LAND | 0.00 | 0 | TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION | 0 |
| TOTAL | 0.00 | 0 | TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION | 0 |

| DISCRETIONARY EASEMENTS - RSA 79-C | | |
|---|---|--|
| TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS | TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS | DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (i.e.: Golf Course, Ball Park, Race Track, etc.) |
| 0.00 | 0 | |
| ASSESSED VALUATION | | |
| 0 | | |

| TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F | | | | |
|---|-------------------------------|--------------------------|----------------------------|-------------------------------|
| TOTAL NUMBER GRANTED | TOTAL NUMBER OF STRUCTURES | TOTAL NUMBER OF ACRES | ASSESSED VALUATION LAND | ASSESSED VALUATION STRUCTURES |
| 0 | 0 | 0.00 | 0 | 0 |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
 FORM MS-1 FOR 2012

2012

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D**Historic Agricultural Structures**

| TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS | DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e. : Barns, Silos etc.) MAP & LOT - PERCENTAGE GRANTED | |
|--|--|--|
| 0 | | |
| TOTAL NUMBER OF ACRES | | |
| 0.00 | | |
| ASSESSED VALUATION | | |
| 0 L/O | | |
| 0 B/O | | |
| TOTAL NUMBER OF OWNERS | | |
| 0 | | |
| | | |
| | | |
| | | |

| TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See Tax Increment Finance Dist Tab for instructions) | | | | |
|---|--|--|--|--|
| Date of Adoption/Modification | | | | |
| A Original assessed value | | | | |
| B + Unretained captured assessed value | | | | |
| C = Amounts used on page 2 (for tax rate purposes) | | | | |
| D + Retained captured assessed value <i>(* be sure to manually add this figure when running your warrant)</i> | | | | |
| E Current assessed value | | | | |

| LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX Amounts listed below should not be included in assessed valuation column on page 2. | MUNICIPALITY | LIST SOURCE(S) OF PAYMENT In Lieu of Taxes | |
|--|---------------------|---|--|
| | | Number of Acres | |
| State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357. | 0 | 0.00 | |
| White Mountain National Forest, Only acct. 3186. | | 0.00 | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| Other from MS-4, acct. 3186 | 0 | | |
| TOTALS of account 3186 (Exclude WMNF) | \$ 0 | | |

* RSA 362-A:6, was reinstated, effective 4/1/2006. This statute allows municipalities to enter into payment in lieu of tax agreements with small scale power facilities. However, these new PILOT agreements are also taxable under RSA 83-F.

Questions regarding these laws please consult with the DRA Utility Tax Appraiser at (603) 230-5950.

TAX COLLECTOR'S REPORT

For the Municipality of DUMMER Year Ending 12/31/2012

DEBITS

| UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR* | | LEVY FOR YEAR | PRIOR LEVIES | | |
|---|-------|---------------|--------------|---------|---------|
| | | 2012 | 2011 | 2010 | 2009+ |
| Property Taxes | #3110 | XXXXXX | \$ 60,026.34 | \$ 0.00 | \$ 0.00 |
| Resident Taxes | #3180 | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Land Use Change Taxes | #3120 | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Timber Yield Taxes | #3185 | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Excavation Tax @ \$.02/yd | #3187 | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Utility Charges | #3189 | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Betterment Taxes | | XXXXXX | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Prior Years' Credits Balance** | | (\$ 210.00) | | | |
| This Year's New Credits | | (\$ 312.79) | | | |

TAXES COMMITTED THIS FISCAL YEAR

| | | | |
|---------------------------|-------|---------------|---------|
| Property Taxes | #3110 | \$ 965,883.00 | \$ 0.00 |
| Resident Taxes | #3180 | \$ 0.00 | \$ 0.00 |
| Land Use Change Taxes | #3120 | \$ 6,750.00 | \$ 0.00 |
| Timber Yield Taxes | #3185 | \$ 18,426.39 | \$ 0.00 |
| Excavation Tax @ \$.02/yd | #3187 | \$ 0.00 | \$ 0.00 |
| Utility Charges | #3189 | \$ 0.00 | \$ 0.00 |
| Betterment Taxes | | \$ 0.00 | \$ 0.00 |
| | | | |

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

| | | | | | |
|---------------------------|-------|---------------|--------------|---------|---------|
| Property Taxes | #3110 | | | | |
| Resident Taxes | #3180 | | | | |
| Land Use Change | #3120 | | | | |
| Yield Taxes | #3185 | | | | |
| Excavation Tax @ \$.02/yd | #3187 | | | | |
| Credits Refunded | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Interest - Late Tax | #3190 | \$ 560.81 | \$ 4,205.51 | \$ 0.00 | \$ 0.00 |
| Resident Tax Penalty | #3190 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| TOTAL DEBITS | | \$ 991,097.41 | \$ 64,231.85 | \$ 0.00 | \$ 0.00 |

*This amount should be the same as the last year's ending balance. If not, please explain.
**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.
**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of DUMMER Year Ending 12/31/2012

CREDITS

| REMITTED TO TREASURER | LEVY FOR YEAR | PRIOR LEVIES | | |
|-------------------------------------|---------------|--------------|---------|---------|
| | 2012 | 2011 | 2010 | 2009+ |
| Property Taxes | \$ 810,234.65 | \$ 49,406.03 | \$ 0.00 | \$ 0.00 |
| Resident Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Land Use Change Taxes | \$ 6,750.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Timber Yield Taxes | \$ 18,426.39 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Interest & Penalties | \$ 560.81 | \$ 4,205.51 | \$ 0.00 | \$ 0.00 |
| Excavation Tax @ \$.02/yd | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Utility Charges | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Converted To Liens (Principal only) | \$ 0.00 | \$ 9,419.00 | \$ 0.00 | \$ 0.00 |
| Betterment Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Discounts Allowed | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Prior Year Overpayments Assigned | (\$ 210.00) | | | |

ABATEMENTS MADE

| | | | | |
|---------------------------|---------|---------|---------|---------|
| Property Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Resident Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Land Use Change Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Timber Yield Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Excavation Tax @ \$.02/yd | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Utility Charges | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Betterment Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | | | | |
| CURRENT LEVY DEEDED | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

UNCOLLECTED TAXES -- END OF YEAR #1080

| | | | | |
|------------------------------|---------------|--------------|---------|---------|
| Property Taxes | \$ 155,648.35 | \$ 1,201.31 | \$ 0.00 | \$ 0.00 |
| Resident Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Land Use Change Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Timber Yield Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Excavation Tax @ \$.02/yd | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Utility Charges | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Betterment Taxes | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | | | | |
| Property Tax Credit Balance* | (\$ 312.79) | XXXXXX | XXXXXX | XXXXXX |
| TOTAL CREDITS | \$ 991,097.41 | \$ 64,231.85 | \$ 0.00 | \$ 0.00 |

* Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORT

For the Municipality of DUMMER Year Ending 12/31/2012

DEBITS

| UNREDEEMED & EXECUTED LIENS | 2012 | PRIOR LEVIES | | |
|-------------------------------------|----------------|---------------------|---------------------|--------------------|
| | | 2011 | 2010 | 2009+ |
| Unredeemed Liens Beginning of FY | | \$ 0.00 | \$ 15,769.76 | \$ 1,652.11 |
| Liens Executed During FY | \$ 0.00 | \$ 10,423.88 | \$ 0.00 | \$ 0.00 |
| Unredeemed Elderly Liens Beg. of FY | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Elderly Liens Executed During FY | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Interest & Costs Collected | \$ 0.00 | \$ 37.18 | \$ 2,097.28 | \$ 447.89 |
| | | | | |
| | | | | |
| TOTAL LIEN DEBITS | \$ 0.00 | \$ 10,461.06 | \$ 17,867.04 | \$ 2,100.00 |

CREDITS

| REMITTED TO TREASURER | | 2012 | PRIOR LEVIES | | |
|------------------------------------|-------|----------------|---------------------|---------------------|--------------------|
| | | | 2011 | 2010 | 2009+ |
| Redemptions | | \$ 0.00 | \$ 628.34 | \$ 7,764.46 | \$ 1,652.11 |
| Interest & Costs Collected | #3190 | \$ 0.00 | \$ 37.18 | \$ 2,097.28 | \$ 447.89 |
| Abatements of Unredeemed Liens | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Liens Deeded to Municipality | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | | | | | |
| Unredeemed Liens End of FY | #1110 | \$ 0.00 | \$ 9,795.54 | \$ 8,005.30 | \$ 0.00 |
| Unredeemed Elderly Liens End of FY | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| TOTAL LIEN CREDITS | | \$ 0.00 | \$ 10,461.06 | \$ 17,867.04 | \$ 2,100.00 |

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Mariann Letarte DATE 12/31/2012
Mariann Letarte

Town Of Dummer
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2012

| First Deposit | Name of Fund | Purpose of Fund | How Invested | PRINCIPAL | | | INCOME | | | TOTAL | | Ending Market Value | |
|-----------------------|-----------------------------------|-----------------|------------------|---------------------------|------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|--------------------|---------------------|--|
| | | | | Balance Beginning of Year | Additions-Withdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal & Income | | |
| PERPETUAL CARE | | | | | | | | | | | | | |
| 1932- Cemetery | | Cemetery Minc | Common TF | 22,170.44 | 493.38 | 22,663.82 | 8,002.35 | 888.80 | 0.00 | 8,891.15 | 31,554.97 | 33,557.37 | |
| 2008 | | | | 22,170.44 | 493.38 | 22,663.82 | 8,002.35 | 888.80 | 0.00 | 8,891.15 | 31,554.97 | 33,557.37 | |
| LIBRARY | | | | | | | | | | | | | |
| 2001 | Erma Enman Library Trust | Library | Common TF | 1,000.00 | 19.03 | 1,019.03 | 163.74 | 34.27 | 0.00 | 198.01 | 1,217.04 | 1,294.27 | |
| | Total Library | | | 1,000.00 | 19.03 | 1,019.03 | 163.74 | 34.27 | 0.00 | 198.01 | 1,217.04 | 1,294.27 | |
| SCHOLARSHIP | | | | | | | | | | | | | |
| 2006 | Jennifer Leigh Solar Whalen Trust | Scholarship | American Century | 18,121.88 | 3,453.81 | 21,575.69 | 1,347.97 | 235.99 | 0.00 | 1,583.96 | 23,159.65 | 23,922.70 | |
| | Total Scholarship | | | 18,121.88 | 3,453.81 | 21,575.69 | 1,347.97 | 235.99 | 0.00 | 1,583.96 | 23,159.65 | 23,922.70 | |
| TOWN CAPITAL RESERVES | | | | | | | | | | | | | |
| 2012 | Road Capital Reserve Fund | Roads | Common CRF | 0.00 | 30,205.24 | 30,205.24 | 0.00 | 152.06 | 0.00 | 152.06 | 30,357.30 | 30,313.52 | |
| 2000 | Bridge Cap Reserve Fund | Bridges | Common CRF | 72,486.94 | 17,798.90 | 90,285.84 | 0.00 | 1,113.28 | 93.25 | 1,020.03 | 91,305.87 | 91,174.19 | |
| 1999 | Road Cap Reserve Fund | Roads | Common CRF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1998 | Truck Cap Reserve | Truck | Common CRF | 35,611.49 | 15,370.38 | 50,981.87 | 316.87 | 653.23 | 0.00 | 970.10 | 51,951.97 | 51,877.05 | |
| | Total Town Capital Reserves | | | 108,098.43 | 63,374.52 | 171,472.95 | 316.87 | 1,918.57 | 93.25 | 2,142.19 | 173,615.14 | 173,364.76 | |
| TUITION | | | | | | | | | | | | | |
| 2003 | Tuition Expendable Trust | Tuition | Common CRF | 151,232.19 | 1,129.39 | 152,361.58 | 313.71 | 2,434.60 | 0.00 | 2,748.31 | 155,109.89 | 154,886.20 | |
| | Total Tuition | | | 151,232.19 | 1,129.39 | 152,361.58 | 313.71 | 2,434.60 | 0.00 | 2,748.31 | 155,109.89 | 154,886.20 | |
| GRAND TOTALS: | | | | 300,622.94 | 68,470.13 | 369,093.07 | 10,144.64 | 5,512.23 | 93.25 | 15,563.62 | 384,656.69 | 387,025.30 | |

Library Report for 2012

The library is open on Mondays and Thursdays from 3:00 pm until 7:00 with Children’s Story Hour on the first Saturday each month at 11:00 pm. The library has a collection of approximately 5,200 books as well as videos, periodicals and various other items of interest. We are a member of the NH State Library Interlibrary Loan system, through which patrons can borrow from the huge selection of materials available throughout the state. Our computer has a wireless internet connection. We also have a printer/photocopier/fax/scanner for community use.

For the first half of 2012 the library was run first by Matt Young and then Gabby Letarte who took over for the summer. We are very grateful to them both for all their hard work to keep our library afloat.

Our Summer Reading Program was run by Brinna Bacon jointly with Milan Public Library’s Jane Jordan. The theme was “Exploring the Great Outdoors” and 15 local children attended. Thank you to Brinna for organizing such a fun three mornings.

The Friends of Dummer Public Library continued their tradition of the annual Harvest Soup Supper which was again a huge success this past November 10th. Thank you to everyone who cooked the delicious soups, breads and desserts, to everyone who came, and a very special thank you to Ed Solar who washed all those pans! Approximately a hundred people attended and we raised \$520.

September saw the appointment of our new librarian, Julie Belanger. Since this time we have “spring cleaned” and organized the library, painted, updated the lighting (thank you to Jim Soldano), carried out a small renovation (thank you to Mike Gagnon), restarted the Children’s Story Hour, and bought many new adult fiction and children’s books. We also displayed and lent books on election night (thank you Mariann Letarte) and at the Soup Supper. We have seen a sharp rise in the number of books lent by the library in recent months. For example:

| | | |
|------------------------------|-------------------------------|----------------|
| October 2011 - 14 books lent | October 2012 - 52 books lent | 271% increase |
| November 2011 - 7 books lent | November 2012 - 83 books lent | 1086% increase |

We hope to see this trend continue.

We are delighted to announce Karen Parker is a new trustee. She will act as treasurer and replace our much loved Katie Doherty who will be away for the next 6 months.

Thank you again to our trustees, volunteers and friends of the library, Lynne Bacon, Ruth Campbell, Katie Doherty, Martha Holt, Faith Kimball, and Karen Parker, and to those who have donated money and books, and to our community who remain supportive of their unique little library.

Library Usage in 2012

| | | |
|-----------------------------|-----------------------------|--------------|
| Patron visits 2011: 163 | Patron visits 2012: 185 | 13% increase |
| Items checked out 2011: 211 | Items checked out 2012: 360 | 71% increase |

**Dummer Public Library
2012 Proposed Budget**

| | |
|------------------------|---|
| Salary | \$4,095.00 (52 weeks x 7 = 364 x \$11.25) |
| Heat | \$2,200.00 |
| Electricity | \$600.00 |
| Building Maintenance | (Town) |
| Phone | \$500.00 |
| Internet | (Town) |
| Insurance | (Town) |
| Summer Reading Program | \$150.00 |
| Misc. Expenses* | \$450.00 |
| Total | \$7,995.00 |

*Misc. expenses include books, Resource Mate renewal, ink, paper, light bulbs etc.

Dummer Town Clerk **Account Summary for Fee Transactions** Deposit Dates from : 1/1/2012 to 12/31/2012

| Account Name | Account Number | Fees Summary | Count | Amount | Debit Amt | Credit Amt |
|--|----------------|---------------------------------|-------|-------------|-----------|-------------|
| BUILDING PERMIT | 3230 | BUILDING PERMITS | | | | |
| | | Account Total: | 13 | \$130.00 | | \$130.00 |
| MOTOR VEHICLE PERMIT FEES | 3220 | AGENT FEE | 11 | \$27.50 | | |
| | | APPLICATION FEE | 33 | \$66.00 | | |
| | | CLERK FEE | 449 | \$449.00 | | |
| | | PERMIT FEE | 447 | \$41,555.30 | | |
| | | TRANSFER FEE | 15 | \$75.00 | | |
| | | Account Total: | 955 | \$42,172.80 | \$205.68 | \$42,378.48 |
| OTHER LICENSES, PERMIT AND FEES | 3290 | DOG LICENSE FEE GROUP | 4 | \$72.00 | | |
| | | DOG LICENSE FEE SENIOR | 6 | \$9.00 | | |
| | | DOG LICENSE FEE SPAYED/NEUTERED | 21 | \$84.00 | | |
| | | DOG LICENSE FEE UNALTERED | 2 | \$13.00 | | |
| | | DOG OVERPOPULATION FEE | 27 | \$54.00 | | |
| | | DOG STATE LICENSE FEE | 29 | \$14.50 | | |
| | | DUMP PERMITS | 11 | \$165.00 | | |
| | | MARRIAGE LICENSE - STATE | 1 | \$38.00 | | |
| | | MARRIAGE LICENSE - TOWN | 1 | \$7.00 | | |
| | | MISCELLANEOUS FEE | 16 | \$6,626.96 | | |
| | | PISTOL PERMITS | 13 | \$130.00 | | |
| | | TOWN HALL RENTAL | 5 | \$115.00 | | |
| | | Account Total: | 136 | \$7,328.46 | \$90.00 | \$7,418.46 |
| | | Grand Total: | 1,104 | \$49,631.26 | \$295.68 | \$49,926.94 |

Dummer Town Clerk

Deposit Journal

Deposit Dates from : 1/1/2012 to 12/31/2012

Tender Summary

| Dummer Drawer | |
|-----------------------|--------------------|
| Tender | Amount |
| CASH | \$4,724.50 |
| CHECKS | \$44,930.96 |
| TRAVELER'S CHECKS | \$0.00 |
| Deposit Total: | \$49,655.46 |
| | |
| CREDIT ISSUED | \$-45.00 |
| DEPOSIT TOTAL | \$49,655.46 |
| Grand Total: | \$49,610.46 |

Activity Summary

| MOTOR VEHICLE | Count | State Amt | Municipal Amt |
|----------------------------|--------------|------------------|----------------------|
| 0426A0001824 | 1 | \$0.00 | \$6.00 |
| 2177 | 1 | \$0.00 | \$75.00 |
| NEW | 35 | \$0.00 | \$3,784.00 |
| RENEWAL | 402 | \$0.00 | \$36,925.98 |
| TRANSFER | 15 | \$0.00 | \$1,587.50 |
| VOID - SAME DAY/TELLER | 3 | \$0.00 | \$-205.68 |
| Sub Total: | 457 | \$0.00 | \$42,172.80 |
| DOG LICENSES | Count | State Amt | Municipal Amt |
| LICENSE NEW | 6 | \$0.00 | \$44.00 |
| LICENSE RENEWAL | 27 | \$0.00 | \$202.50 |
| Sub Total: | 33 | \$0.00 | \$246.50 |
| TOWN CLERK SERVICES | Count | State Amt | Municipal Amt |
| BUILDING PERMIT | 13 | \$0.00 | \$130.00 |
| DUMP PERMITS | 11 | \$0.00 | \$165.00 |
| MARRIAGE LICENSE | 3 | \$0.00 | \$135.00 |
| MISCELLANEOUS | 16 | \$0.00 | \$6,626.96 |
| PISTOL PERMITS | 13 | \$0.00 | \$130.00 |
| TOWN HALL RENTAL | 5 | \$0.00 | \$115.00 |
| VOID - CREDIT ISSUED | 1 | \$0.00 | \$-45.00 |
| VOID - SAME DAY/TELLER | 1 | \$0.00 | \$-45.00 |
| Sub Total: | 63 | \$0.00 | \$7,211.96 |
| Total: | 553 | \$0.00 | \$49,631.26 |
| Grand Total: | | | \$49,631.26 |

Fees Summary

| Fee | Count | Amount |
|--------------------------------|--------------|--------------------|
| AGENT FEE | 11 | \$27.50 |
| APPLICATION FEE | 33 | \$66.00 |
| BUILDING PERMITS | 13 | \$130.00 |
| CLERK FEE | 449 | \$449.00 |
| DOG LICENSE FEE GROUP | 4 | \$72.00 |
| DOG LICENSE FEE SENIOR | 6 | \$9.00 |
| DOG LICENSE FEE SPAYED/NEUTERE | 21 | \$84.00 |
| DOG LICENSE FEE UNALTERED | 2 | \$13.00 |
| DOG OVERPOPULATION FEE | 27 | \$54.00 |
| DOG STATE LICENSE FEE | 29 | \$14.50 |
| DUMP PERMITS | 11 | \$165.00 |
| MARRIAGE LICENSE - STATE | 1 | \$38.00 |
| MARRIAGE LICENSE - TOWN | 1 | \$7.00 |
| MISCELLANEOUS FEE | 16 | \$6,626.96 |
| PERMIT FEE | 447 | \$41,555.30 |
| PISTOL PERMITS | 13 | \$130.00 |
| TOWN HALL RENTAL | 5 | \$115.00 |
| TRANSFER FEE | 15 | \$75.00 |
| Grand Total: | 1,104 | \$49,631.26 |

TREASURER'S REPORT

January 1, 2012 - December 31, 2012

| <u>Fund</u> | <u>Balance</u> <u>01/01/2012</u> | <u>Interest</u> <u>Income</u> | <u>Receipts</u> | <u>Payments</u> | <u>Balance</u> <u>12/31/12</u> |
|---------------------------|---|--|------------------------|------------------------|---|
| General Fund Account | 16,520.66 | | | | |
| January 31, 2012 | | 0.30 | 21,926.06 | 101,590.48 | |
| February 28, 2012 | | 0.30 | 146,177.79 | 129,007.21 | |
| March 31, 2012 | | 0.20 | 64,126.07 | 60,101.59 | |
| April 30, 2012 | | 0.81 | 22,764.54 | 42,303.46 | |
| May 31, 2012 | | 1.20 | 115,843.27 | 93,045.72 | |
| June 30, 2012 | | 3.43 | 290,993.88 | 72,351.86 | |
| July 31, 2012 | | 7.35 | 230,212.79 | 256,395.16 | |
| August 31, 2012 | | 6.79 | 4,268.01 | 199,575.37 | |
| September 30, 2012 | | 1.90 | 99,247.51 | 71,455.73 | |
| October 31, 2012 | | 2.05 | 22,457.73 | 45,477.49 | |
| November 30, 2012 | | 1.40 | 15,526.27 | 36,515.08 | |
| December 31, 2012 | | 5.18 | 601,920.43 | 425,840.33 | |
| Total General Fund | 16,520.66 | 30.91 | 1,635,464.35 | 1,533,659.48 | 118,356.44 |

Respectfully submitted,

Cassandra M. Tefft
Treasurer

TREASURER'S REPORT

January 1, 2012 - December 31, 2012

| <u>Fund</u> | <u>Balance</u> <u>01/01/2012</u> | <u>Interest</u> <u>Income</u> | <u>Receipts</u> | <u>Payments</u> | <u>Balance</u> <u>12/31/12</u> |
|----------------------------------|-------------------------------------|----------------------------------|---------------------|---------------------|-----------------------------------|
| General Fund Account | 16,520.66 | 30.91 | 1,635,464.35 | 1,533,659.48 | 118,356.44 |
| General Fund (NH Public Deposit) | 227,822.61 | 152.78 | 300,000.00 | 495,000.00 | 32,975.39 |
| Pontook Fund (NH Public Deposit) | 200,962.29 | 208.92 | 225,000.00 | 365,000.00 | 61,171.21 * |
| Total All Funds | 445,305.56 | 392.61 | 2,160,464.35 | 2,393,659.48 | 212,503.04 |

* \$100,000 paid back 1/9/13
\$40,000 to be paid back during 2013

Respectfully submitted,

Cassandra M. Tefft
Treasurer



Androscoggin Valley

Regional Refuse Disposal District

Town of Dummer
c/o Selectman's Office
75 Hill Road
Dummer, N. H. 03588

Honorable Selectmen for the Town of Dummer:

For 2013, there will be no assessments made to the member municipalities for the District Budget. One hundred percent (100%) of member apportionments will be paid by the Mt. Carberry Landfill.

Your share of the apportionment of District costs for 2013, to be paid by Mt. Carberry, has been established as \$11,579.17. This figure was arrived at by multiplying \$43,488,483 by your actual tonnages deposited in District approved landfills during the period November 1, 2011 through October 31, 2012 which was 362.56 minus a 2012 disposable credit of \$4,188.01 ($362.56 \times \$43,488,483 = \$15,767.18 - \$4,188.01 = \$11,579.17$).

For 2013, unless you have some reason to believe your MSW tonnages will increase or decrease, you should set aside \$13,493.13 in your budget for MSW disposal at the Mt. Carberry Landfill ($201.39 \times \$67.00 = \$13,493.13$).

For 2013, we would suggest you set aside at least \$954.18 in your budget to cover the cost of municipally delivered (residential permits issued by town) C&D and bulky waste to the District Transfer Station. This figure was arrived at by taking the total tons of municipal C&D and bulky waste delivered to the transfer station and shipped to the landfill from November 1, 2011 through October 31, 2012 ($11.16 \times \$85.50 = \954.18). The transfer station municipal fee for 2013 will be \$85.50 per ton (\$67.00 landfill tipping fee plus \$18.50 per ton transportation from transfer station to landfill). Please be aware that construction and demolition debris (C&D) and bulky waste tonnages will vary significantly from year to year.

There will be no assessment for the 2013 Household Hazardous Waste Budget. A payment of \$25,000 will be made to the District from the Mt. Carberry Landfill Budget for this purpose.

The 2013 Mt. Carberry Landfill Budget is also enclosed. Please note that no assessment is being made for the Mt. Carberry Budget, with anticipated income from tipping fees.

PO Box 336, Berlin, NH 03570
Tel. (603) 752-3342
Fax (603) 752-4388

from Distict communities, non-District communities, commercial customers and unappropriated surplus covering the Mt. Carberry budget.

RECAPITULATION:

| | |
|---|--------------|
| MT. CARBERRY MSW LANDFILL FEES | \$ 13,493.13 |
| MT. CARBERRY C&D/BULKY WASTE LANDFILL & DISTRICT TRANSPORTATION FEES | 954.18 |
| TOTAL AMOUNT TO BE BUDGETED | \$ 14,447.31 |

Sincerely,



Sharon E. Gauthier
Executive Director

December 21, 2012



North Country Elder Programs

Senior Meals/Senior Centers ~ Adult Day Services ~ ServiceLink

Tri-County Community Action Program, Inc.

January 2, 2013

Town of Dummer
Attn: Board of Selectmen
75 Hill Road
Dummer, NH 03588

Dear Board of Selectmen:

On behalf of North Country Elder Programs, I would like to respectfully request funding in the amount of \$300.00 for the Senior Meals Program to be included in the upcoming Town of Dummer budget process.

During the time period of July 1, 2011 to June 30, 2012 (Fiscal Year 2012) we served Dummer residents 305 congregate meals and 829 home delivered meals. The Senior Meals Program in Fiscal Year 2012 prepared and served 129,415 meals county-wide to senior citizens in need of nutritional assistance.

The current need in Dummer for senior meals services is evident and is likely to continue on the same trend as the population continues to age and require nutritional assistance. The many benefits received by the residents of Dummer is one of socialization and personal growth as participants at the congregate site receive not only a hot, nutritious meal, but opportunities to interact with their peers through volunteering, social activities and one on one contact. On the flip-side, home-bound individuals receive nutritious meals delivered directly to their home by the Meals on Wheels delivery team, and oftentimes, it is the participants only contact with the community. It is, therefore, vital that the needs of this frail population be met with support from their local friends and neighbors.

The Town of Dummer's past support for the meals-on-wheels community-based program has been greatly appreciated and I welcome your questions and comments pertaining to this request for funding. Please call the administrative offices at 752-3010, Monday through Friday, and I'd be glad to speak with you.

Again, thank you for your consideration and past support.

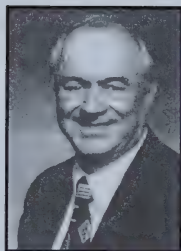
Respectfully,

Patricia Stolte, Director
North Country Elder Programs

Milan/Dummer Ambulance Report 2012

During the calendar year of 2012 Milan/Dummer ambulance responded to approximately 13% of its' request for emergency response.

Director Gary Vaillancourt remains in his position but, unfortunately has dealt with a substantial decline of qualified responder personnel and his Assistant Director. Milan/Dummer ambulance is responsible for a population of over 2000 residents combined, with a staff of only seven NH licensed responders. The town of Dummer has shown concern over its continued relationship with the ambulance service and was considering withdrawing coverage of their community of over 200 residents, which would leave them with a longer response time through other community services and would face charges on a per diem basis. Director Gary Vaillancourt recognizes the main challenge as being the majority of ambulance volunteers is comprised of those whom hold full time work positions throughout the surrounding communities and thus poses a great deficit in available responders at any given time. With this in mind, Gorham ambulance Director Chad Miller has set into place a six week EMT (Emergency Medical Training) course for entry level responders. The town of Milan has accepted monetary reimbursement to all successful participants whom sign on with the town of Milan/Dummer ambulance as certified volunteer attendants. The cost will be \$450 per recipient but the hopes are to be recovered respectfully with the savings of anticipated call coverage and collectible paid services rather than losing this revenue to nearby providers.



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. 603-747-3662
Car Phone 603-481-0863
E-mail: ray.burton@myfairpoint.net

Executive Councilor District One

Report to the People of District One
by Ray Burton
Executive Councilor, District One



Towns in Council District #1

BELKNAP COUNTY:

Alton, Center Harbor, Gilead, Laconia,
Meredith, New Hampton, Sanbornton,
Tilton

CARROLL COUNTY:

Albany, Bartlett, Brookfield, Chatham,
Conway, Easton, Ellingham, Freedom,
Hart's Loc, Jackson, Madison,
Moultonborough, Ossipee, Sandwich,
Tamworth, Tuftonboro, Wakefield,
Wolfeboro

COOS COUNTY:

Carroll, Clarksville, Colebrook, Columbia,
Dalton, Drivville, Dummer, Errol, Gorham,
Jefferson, Lancaster, Milan, Millsfield,
Northumberland, Pittsburg, Randolph,
Shelburne, Stark, Stewartstown,
Stratford, Whitefield

GRAFTON COUNTY:

Alexandria, Ashland, Bath, Benton,
Bethlehem, Bridgewater, Bristol,
Campton, Canaan, Dover, Easton,
Ellsworth, Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill, Hebron,
Holderness, Landolt, Lebanon, Lincoln,
Lisbon, Littleton, Lyman, Lyme, Monroe,
Orange, Oxford, Piermont, Plymouth,
Rumney, Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth, Woodstock

MERRIMACK COUNTY:

Andover, Danbury, Hill, New London,
Wilmot

STRAFFORD COUNTY:

Middleton, Milford, New Durham

SULLIVAN COUNTY:

Claremont, Cornish, Croydon, Grantham,
Newport, Plainfield, Springfeld, Sunapee

As one of five members of the Executive Council, I will again take the Oath of office on January 3, 2013. I am now representing 108 Towns, four cities- Berlin, Laconia, Claremont and Lebanon spread across all or parts of seven of NH's ten Counties, - Carroll, Grafton, Belknap, Coos, Sullivan, Strafford and Merrimack. I was sorry to lose, through the redistricting process, the towns of Belmont and Charlestown.

Governor Hassan will be the tenth Governor I have served with in the last 35-36 years of public service to the 263,000 people of this large Northern Rural District. The Governor is required to nominate citizens to serve on the dozens of volunteer Boards and Commissions which the Council will vote on. I urge anyone who is interested in serving to send a letter of interest and resume to the Governors Office, 107 North Main Street, Concord, NH 03301. For a list of the Boards and Commissions go to <http://www.sos.nh.gov/redbook/index.htm> contact my office or utilize your local town or city library.

With the support of the NH Health and Human Services Department, I have three District Health Councils which meet about every 4 months with Commissioner Nick Toumpas and his staff for about 2 hours. We receive updates and respond to local health concerns, consumers, providers and elected officials - local, county and state. These 2 hour sessions are open and frank discussions about the health of all NH citizens. The notification is all by email. Please send me your email to add to the list if you are interested at ray.burton@myfairpoint.net

2013-2014 is the year of the 10 year NH Transportation Plan. The Five Member Council will work closely with the local Regional Planning Commissions; hold required hearings on the recommendations for the next ten years for all modes of transportation- highways, rail, air and public transportation. We then submit our recommendations to the Governor by December 15, 2013. The Governor reviews and submits her recommendations of the plan to the NH House and Senate by February 15, 2014 which will become a legislative bill concluding with a new 10 year transportation plan by July 1, 2014. Keep in touch with my office or the NH Dept. of Transportation Planning Office at 271-1484 on this. There will be some interesting and in depth discussions and votes.

Please contact my office anytime I can be of assistance. I enjoy participating and speaking at local events and consider it an honor to serve you.

Sincerely,

Ray Burton, Executive Councilor

December 18, 2012

Chairman & Members of the Board
Dummer Board of Selectmen
75 Hill Road
Dummer, NH 03588

Dear Chairman and Members of the Board:

Northern Human Services' The Mental Health Center in Berlin respectfully requests that the Town of Dummer continue its support of this agency through an appropriation in the amount of \$309.00 at the 2013 Town Meeting. This amount represents a \$1.00 per capita contribution based on figures from the most recent census. These funds will be used exclusively for the support of outpatient services provided through The Mental Health Center.

Over the past 46 years this agency has provided mental health services to hundreds of people living, working, raising families and going to school in the Androscoggin Valley area. Outpatient mental health services are not funded by state or federal dollars. They are expected to support themselves through client fees, third-party insurance payments, and through local support such as contributions from towns, cities and United Way. In order to make these services affordable to all persons in need of them, fees are adjusted according to the recipient's ability to pay. Your present and past appropriations have enabled us to follow this practice and your support this year will assure its continuance. We see these services as the backbone of our community's mental health efforts and as essential in the prevention of more serious emotional, social and community problems.

We fully appreciate the pressures, financial, social and emotional, that all sectors of our local communities are experiencing at this time. These pressures are resulting in a significant increase in persons seeking our services at a time in which there has been severe erosion of the health insurance base supporting providers such as us. More than ever we need your ongoing assistance to continue to provide your citizens with the care they are seeking.

Please advise me as to what, if any, additional steps I need to take to insure that this item appears in the warrant. I would be happy to come before you and/or the Budget Committee

Dummer Board of Selectmen
12/18/12
Page 2

to more fully discuss this request and to respond to any questions that you might have regarding it and the services provided by this agency

On behalf of the Dummer residents we serve, I thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles P. Cotton', with a long, sweeping horizontal line extending to the right.

Charles P. Cotton
Area Director

CPC/est

ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

2012 ANNUAL REPORT OF DISTRICT ACTIVITIES

The AVRDD 2012 Budget apportionment for our member municipalities totaled \$420,900. A surplus of \$322,063.45 from the 2011 budget was used to reduce apportionments with a net budget of \$98,836.55. The net budget was reduced further with seventy-five percent (75%) of each members share being covered by the Mt. Carberry Landfill Budget. The proportionate share of the credit for the Town of Dummer was \$4,075.93 reducing your gross apportionment of \$9,234.63 to \$5,158.70 with twenty-five percent (25%) or \$1,289.68 being billed. Preliminary reconciliation of the 2013 budget shows a surplus of approximately \$201,250.90 being available to credit toward 2013 apportionments. In addition, for 2013, member municipalities will not be billed for their net apportionment with that amount being covered by the Mt. Carberry Landfill Budget.

Our Materials Recycling Facility processed a total of 1,637.95 tons of recyclables, for the period January 1, 2012 through December 31, 2012, representing \$193,998.11 of marketing income to the District.

For calendar year 2012, our Transfer Station received 2,845 deliveries from District residents for a total of 766.52 tons of bulky waste and construction and demolition debris. In addition, our 306 commercial accounts delivered 284.41 tons of bulky waste and construction and demolition debris and 259.12 tons of wood. Recycling at the Transfer Station consisted of 994.03 tons of wood that was processed through a grinder, 216.72 tons of scrap metal 215.28 tons of leaf and yard waste and 234.38 tons of brush which was chipped with the District owned chipper. In addition, 318 refrigerators/air conditioners; 444 propane tanks; 5,278 tires; 27,377 feet of fluorescent bulbs; 411 fluorescent U tubes and HID lamps; 609 pounds of ballasts and 72.49 tons of electronics were recycled. We also received 1,740 gallons of waste oil from our residents which was used in our waste oil furnace to heat the recycling center. Transfer Station recycling income totaled \$37,230.50. On March 4, 2012, the District took over operations (from FERCO Recycling, Inc.) of the District owned Recycling Center and Transfer Station

Election of officers was held at the District Annual Meeting in April 2012: Linda Cushman of Jefferson was re-elected Chairman; Ray Aube of Randolph was re-elected Vice Chairman and Clara Grover of Errol was re-elected Secretary-Treasurer. Other District Representatives are: Raymond Holt of Dummer, Yves Zornio of Gorham, Michael Rozek of Berlin, Paul Grenier for the Coos County Unincorporated Places, Richard Lamontagne of Milan, Michael Phillips of Northumberland and George Bennett of Stark.

In June, the District conducted its twenty-first annual Household Hazardous Waste Collection Day. The collection was held at the District Transfer Station with 317 households participating. The project was funded through the District Household Hazardous Waste Fund with a \$25,000 payment from the Mt. Carberry Landfill Budget. No assessment was made to the District communities. In addition,

a grant from the State of New Hampshire reimbursed the District at seventeen and one-half cents (\$.175) per capita. The next Household Hazardous Waste Collection Day will be held Saturday, June 1, 2013 at the District Transfer Station.

2012 was the tenth year of operations for the AVRRDD- Mt. Carberry Landfill. Since purchasing the landfill in December 2002, no assessments have been made to the District municipalities for Mt. Carberry Landfill operations, with income raised through landfill tipping fees covering operating expenses. The landfill is operated, under contract with the District, by Cianbro Corp.

Respectfully submitted,


Sharon E. Gauthier
Executive Director

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

01/01/2012 – 12/31/2012

RESIDENT MARRIAGE REPORT


| <i>Groom's Name and Residence</i> | <i>Bride's Name and Residence</i> | <i>Place of Marriage</i> | <i>Date of Marriage</i> |
|-----------------------------------|-----------------------------------|--------------------------|-------------------------|
| MAIN II, JOSEPH M | GUERIN, ALISON M | BERLIN | 04/04/2012 |
| DUMMER, NH | GORHAM, NH | | |
| DUBE SR, MICHAEL J | CHAPMAN, BECKY L | DUMMER | 06/16/2012 |
| DUMMER, NH | DUMMER, NH | | |
| LAFLAMME, MICHAEL G | BUCKLEY, VICTORIA L | DUMMER | 09/19/2012 |
| DUMMER, NH | DUMMER, NH | | |

RESIDENT BIRTH REPORT

| <i>Child's Name</i> | <i>Birth Date</i> | <i>Birth Place</i> | <i>Father's Name</i> | <i>Mother's Name</i> |
|--------------------------|-------------------|--------------------|----------------------|----------------------|
| PLOCIENNIK, FILIP BODGAN | 06/12/2012 | BERLIN, NH | PLOCIENNIK, KRZSZTOF | PLOCIENNIK, KAROLINA |

RESIDENT DEATH REPORT

| <i>Decedent's Name</i> | <i>Death Date</i> | <i>Father's Name</i> | <i>Mother's Name</i> | <i>Military</i> |
|------------------------|-------------------|----------------------|----------------------|-----------------|
| MESERVE, ROGER | 02/03/2012 | MERSERVE, ORMAN | ROGERS, RENA | YES |
| ROY, WALLACE | 02/20/2012 | ROY, HEBERT | HART, DOROTHY | YES |
| JONES, SETH V | 07/17/2012 | JONES, THOMAS | JONES, MARGARET | YES |
| WARREN, EDWARD | 05/01/2012 | WARREN, EDWARD SR | KING, IRENE | YES |
| CRTEAU, ELOISE | 09/21/2012 | HOWE, EDWIN | MILLET, LOTTIE | NO |



*We are touched by Angels
Walk where angels tread,
They will guard and guide us
Through the days ahead
In times of sorrow
As in the days of joy,
They bring us hope and comfort
Nothing can destroy
In the hours of darkness
When our dreams have flown
They bring us peace and healing,
We are not alone,
Through times of doubting
Still they understand,
We are touched by angels,
Walking hand in hand*

In Memory of our Love Ones

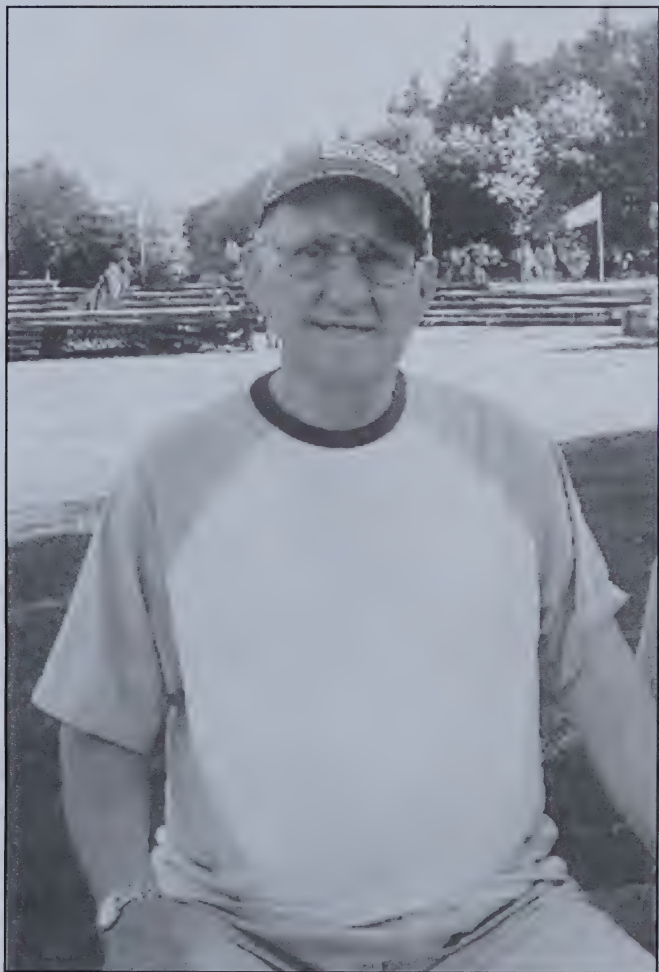
SETH V. JONES



ELOISE CROTEAU



WALLACE "WALLY" ROY



ROGER MESERVE



EDWARD R. WARREN



Annual Report
OF THE
SCHOOL OFFICIALS

OF THE SCHOOL DISTRICT OF
DUMMER, NEW HAMPSHIRE

FOR THE

Fiscal Year Ending June 30, 2012

Officers

| <u>OFFICE</u> | <u>NAME</u> | <u>Term Expires</u> |
|---------------|------------------|---------------------|
| MODERATOR | Wayne Moynihan | 2013 |
| CLERK | Arlene Corriveau | 2013 |
| TREASURER | Mary Guay | 2013 |
| SCHOOL BOARD | Diane Holt | 2013 |
| | Susan Solar | 2014 |
| | Mariann Letarte | 2015 |
| AUDITORS | Bradford Wyman | 2014 |
| | David Dubey | 2013 |

School Administrative Unit No. 20
 123 Main Street
 Gorham, NH 03581
 (603) 466-3632
 Fax (603) 466-3870
www.sau20.org

SUPERINTENDENT OF SCHOOLS
 Paul Bousquet

CERTIFIED BUSINESS ADMINISTRATOR
 Pauline Plourde

CO-DIRECTOR OF SPECIAL SERVICES
 Steven D. Gordon

**SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Dummer qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said District on the **12th of March 2013** from 11:00 AM to 7:00 PM to act by ballot upon Articles 1 through 5 for the election of officers and at 6:00 pm in the evening to act upon Articles 6 through 13.

ARTICLES 1-5:

1. To choose a moderator for the ensuing three (3) years.
2. To choose a clerk for the ensuing three (3) years.
3. To choose a treasurer for the ensuing three (3) years.
4. To choose one auditor for a two (2) year term.
5. To choose a member of the school board for the ensuing three (3) years.

ARTICLES 6-13:

6. To hear the reports of agents, auditors and officers heretofore chosen and pass any vote relating thereto.
7. To set the salaries of the school board, school district treasurer, auditors, truant officer, census taker, and moderator as listed:

| | |
|-----------------------------------|---------------|
| School Board Chair | \$500.00 |
| School Board (2) | \$400.00 each |
| Treasurer | \$250.00 |
| Clerk | \$ 25.00 |
| Moderator | \$ 25.00 |
| Auditor (2) | \$ 30.00 each |
| Truant Officer | \$ 20.00 |
| Census Taker | \$ 50.00 |
| (Recommended by the School Board) | |
8. To see if the District will vote to raise and appropriate the sum of **\$589,948** for the support of schools, for the payment of salaries for school district officers and agents, and for the payment of the statutory obligations of the District.
(Recommended by the School Board)

9. To see if the District will vote to raise and appropriate the sum of **\$3,500.00** for the operation of the Federal and Private Grants. (Recommended by the School Board.)
10. To see if the school district will vote under the provisions of RSA 195:18 to create a Cooperative Planning Committee of the Dummer, GRS Cooperative, and Milan School Districts consisting of three (3) qualified voters of whom at least one shall be a member of the school board, and two shall be members of the general public appointed by the moderator and to further raise and appropriate the sum of **\$1,000.00** to meet the expenses of the committee established for this purpose. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the study is completed. (Majority vote required. Recommended by the School Board)
11. To see if the School District will vote to raise and appropriate the sum of **\$400.00** for partial support of the Pre-School and Pre-Kindergarten programs. This article passage is contingent on a majority vote by the Milan School District's Warrant to partial fund the PS/PK programs. In the event Dummer parents are responsible for a portion of the cost, said funds will be prorated accordingly. (Recommended by the School Board)
12. To see if the school district will vote to authorize, indefinitely until rescinded, the option to annually retain a portion of unassigned general funds. The total held year-over-year in this account (prior years' retained earnings plus the newly retained portion) is not to exceed, by law, 2.5% of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. The actual amount retained, if any, will be determined by the School Board prior to the setting of taxes.

Expenditure of said funds is controlled by the board, and under RSA 32:11, such fund balance retained is permitted only to reduce the taxes, or for emergencies to be approved by the Department of Education under RSA 32:11.

13. To transact any other business that may legally come before this meeting.

Given under our hands at said Dummer this 4th day of February 2013.

Diane Holt, Chair
Susan Solar
Mariann Letarte

DUMMER SCHOOL BOARD

Warrant Article 12 ~

RSA 198:4b Allows to hold a portion of the fund balance.

Procedure Must be approved by the Annual District Meeting.

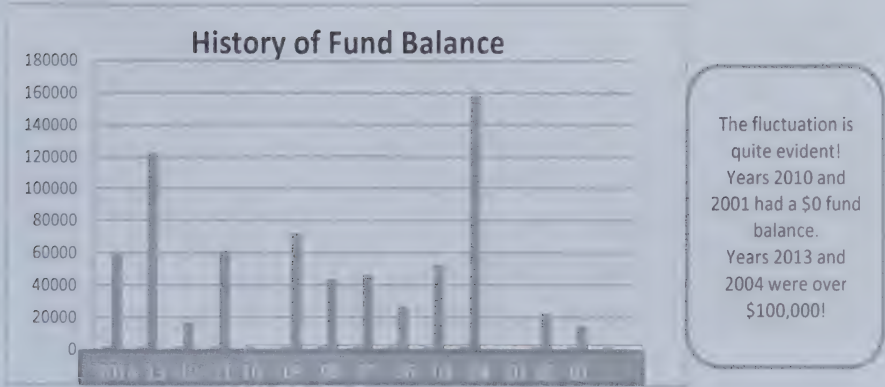
Why? 1) To allow the School Board to use it to reduce taxes in order to avoid spikes in the tax rate or ...

2) for Emergencies under RSA 32:11 which must first be approved by the Department of Education.

What? 2.5% of Net Assessment

| | | |
|-------------------------------------|----|--------------|
| Example: Total Appropriation | \$ | 594,848.00 |
| Less Revenues | \$ | (64,100.00) |
| Less State Adequacy Grant | \$ | (112,200.00) |
| = Net Assessment | \$ | 418,548.00 |
| 2.50% | \$ | 10,463.70 |

Maximum Amount Allowed by Law!



Article 10 - Cooperative Planning Committee

Who Is Involved ...

- Dummer School District
- GRS Cooperative School District
- Milan School District

Make Up of Committee – 9 Members

- 3 Qualified Voters of each District
- At Least 1 Member from School Board
- 2 Members Appointed by Moderator

Funds for Publicity, Etc. - \$3,000

- \$1,000 from Each District
- Non-Lapsing Until Study is Complete



Article 11 - PS/PK Program

Cost of Program for FY 2012 ~ \$8,898 (20 students) Or
\$445 per student!

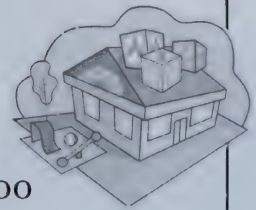
Source of Funds:

- Roy Foundation - \$6,969
- Chapman Grant - \$1,929

Request: Fund 50% of Costs or \$4,000

Other Potential Sources:

- Roy Foundation & Others
- Dummer School District \$400 (10% of Students at 50%)



Committee Members

David Backler, Principal MVS
 Paul Bousquet, Superintendent SAU 20
 Pauline Plourde, Business Admin. SAU20
 Stephanie Price, MVS School Board
 Jennie Roberge, Citizen
 Will Cintron, Citizen
 Heather Piche, Citizen

Milan Village School, SAU 20
 11 Bridge St.
 Milan, NH 03588
 (603) 449-3306
www.MilanVillageSchool.org

Committee Recommendations

The Milan Pre-Kindergarten to Grade Eight Study Committee was established as per discussion at the March 2012 School District Meeting. The committee was charged with researching the feasibility of changing the grade level configuration of the Milan Village School from a PreK-6 to a PreK-8. The Committee held its first meeting on September 12, 2012 and its final meeting on November 29, 2012. The committee consisted of the members listed in the left margin. Research of the most advantageous grade level configuration was conducted by committee members. Surveys were developed and distributed to various student groups and alumni of the Milan Village School. Test scores of Milan students were analyzed. A plan for a PreK-8 school was developed and presented to the committee. The financial implications of a move to a PreK-8 school were reviewed by the committee. After much deliberation, it is the view of this committee that expanding Milan School is feasible.

MVS PreK - 8 Study Committee results



Milan Village School, Milan NH

SAU20

Methods of study:

Further information about the following committee research is available upon request.

- ◆ NECAP Test Scores
- ◆ Survey of current MVS students
- ◆ Survey of former MVS students currently attending BHS
- ◆ Survey of former MVS students
- ◆ Visitation & interviews of staff & students at Bartlett School (similar size community with a K-8 school that feeds into a larger high school)
- ◆ Educational research regarding Middle School vs. K-8 models
- ◆ Development of school model & basic cost analysis for implementation over 2 years

NECAP Math Scores:

The following scores are fall testing scores of 7th grade students. The timing of this test evaluates student achievement in grade 6.

Math 2011:

MVS Students—92% proficient or above
 Hillside Students—43% proficient or above
 State average—68 % proficient or above

Math 2010

MVS Students—79% proficient or above
 Hillside Students—55% proficient or above
 State average—66 % proficient or above

NECAP Reading Scores:

The following scores are fall testing scores of 7th grade students. The timing of this test evaluates student achievement in grade 6.

Reading 2011:

MVS Students—92% proficient or above
 Hillside Students—59% proficient or above
 State average—77 % proficient or above

Reading 2010

MVS Students—85% proficient or above
 Hillside Students—58% proficient or above
 State average—72 % proficient or above



What would a PreK—8 school look like in Milan?

Model:

Envisioning MVS to include grades 7 & 8 would not require any additions to the building. The Middle School would rely on 4 classroom teachers and 1 part-time Special Ed teacher creating a tailored program that would meet all of the needs of the 6-8 population. Co-curricular activities would be built into core academic lessons using a project based model. Teachers would work in teams and individually to create projects that had high academic standards, were aligned to the CCSS and were relevant to the North Country middle school student. Using this project based model and technology, MVS would be able to meet the individual student's needs on a daily basis.

Costs:

In the first year, two teachers would be needed for a total of three for grades 6-7. One day of guidance would be added to total three. A budget for the program and supplies and equipment for grade 7 would be added. Total costs in year one - \$146,033; tuition to Berlin Middle School comes to \$157,700 (12 students) for a savings of \$11,667 or \$0.09 savings on the tax rate.

Year two would involve adding an additional teacher bringing the total to four teachers for grades 6-8. Guidance would increase a day for a total of four days and the nurse would be brought to full time qualifying for retirement and health and dental insurances. Additional supplies and equipment are factored in for grade 8. Year two total costs come to \$241,203; tuition to Berlin Middle School would be \$427,700 (31 students) for a savings of \$186,497 or \$1.51 savings on the tax rate.

In the third year, the program is running full force at a cost of \$242,105; while tuition to Berlin Middle School would be \$391,100 (27 students) for a savings of \$148,995 or \$1.20 on the tax rate.

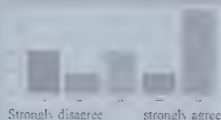
Assumptions used in the above analysis: Tuition costs to Berlin Middle School have a 5% increase in rates. Teachers, guidance and nurse positions have a 3% increase in salaries, a 10% increase in health insurance and 5% increase in dental. Tax rate calculations are based on the 2012 valuations; no increase has been factored in.

The AREA agreement

We are currently paying \$12,428 per student in tuition. Next year, the cost will be \$13,140. Over the past 9 years, the cost per student, on average, has risen 5.8% per year. Our AREA agreement with Berlin is up for renegotiation in 2015, making it the ideal time to make the switch to PreK-8 if we decide to do so.

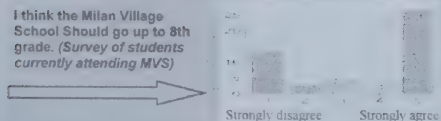
Survey Results

This committee surveyed current MVS students as well as former Milan students—both adults and those currently at Berlin High School. We also surveyed students from Bartlett School in Bartlett, NH which is a K-8 school that feeds into a larger regional high school—similar to Milan. Complete surveys are available upon request, but the highlights are below.



Do you think Milan becoming a PreK-8 School is a good idea? (Survey of 25-42 year-olds who formerly attended MVS)

I think the Milan Village School should go up to 8th grade. (Survey of students currently attending MVS)

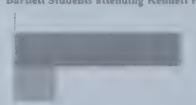


Milan Students Attending BHS



Do you feel that changing MVS to a PreK-8 configuration would have a positive impact on students?

Bartlett Students attending Kennett HS



After attending a PreK-8 or K-8 elementary school, if given a choice, would you do it again?

National Research

This committee looked at a multitude of studies regarding K-8 schools versus the Middle School model. All of the research we found indicated that the Middle School model is detrimental to student achievement and self-efficacy. Although a full bibliography is available upon request, the following seems to sum up our findings:

"A 2002 study by the National Education Policy Center, documented the following findings: 'The research indicates that these results suggest that structural school transitions lower student achievement but that middle schools in particular have adverse consequences for American students.'"

The Harvard study showed that in virtually all subjects the scores on standardized test were lower in middle schools than in K-8 elementary schools. This past November a powerful message "By all accounts, middle schools are a weak link in the chain of public education." The number of K-8 schools has almost doubled in the US since 2000 while over 1,000 middle schools have disappeared or been repurposed as K-8. The reason is as simple as the statement a decade ago by William Moloney, then the Education Commissioner of Colorado: "K-8s are the place where everybody knows your name."

Betz, Bill. "Middle Schools vs K-8 Elementary Schools." *The School Archive Project*. N.p. 1 Feb. 2012. Web. 1 Jan. 2013. <schoolarchiveproject.blogspot.com/2012/02/separate-middle-schools-vs-k-8.html>.

Schwerdt, Guido, and Martin Watz. "The Impact of Alternative Grade Configurations on Student Outcomes through Middle and High School." *Journal of Public Economics* 98:11-02 (2012): 1-49. Print.

The only negative feedback we received during our study was from former MVS students attending BHS. These students did not think it a good idea to keep students in Milan. However, students at Bartlett school, a nearby NH K-8 school which feeds into a larger high school, indicated their preference for K-8.

SCHOOL BUDGET FORM

OF: _____ Dummer _____ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): February 26, 2013

SCHOOL BOARD MEMBERS

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Deane Holk
Susan Salas
Marcia Lefante

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|----------------|---|--|---|---|
| Acct.# | Purpose of Appropriation (RSA 32:3.V) | WARR. ART.# | Expenditures For Year 7/1/11 to 6/30/12 | Appropriations Current Year As Approved by DRA | APPROPRIATIONS Ensuing FY (Recommended) | APPROPRIATIONS Ensuing FY (Not Recomm.) |
| INSTRUCTION | | | | | | |
| 1100-1199 | Regular Programs | 8 | \$483,070 | \$500,461 | \$435,572 | |
| 1200-1299 | Special Programs | 8 | \$1,231 | \$100 | \$500 | |
| 1300-1399 | Vocational Programs | | | | | |
| 1400-1499 | Other Programs | 8 | \$355 | \$375 | \$400 | |
| 1500-1599 | Non-Public Programs | | | | | |
| 1600-1699 | Adult/Continuing Ed Programs | | | | | |
| 1700-1799 | Community/Jr.College Ed Programs | | | | | |
| 1800-1899 | Community Service Programs | | | | | |
| SUPPORT SERVICES | | | | | | |
| 2000-2199 | Student Support Services | 8 | \$9,517 | \$13,962 | \$12,040 | |
| 2200-2299 | Instructional Staff Services | | | | | |
| GENERAL ADMINISTRATION | | | | | | |
| 2310 840 | School Board Contingency | | | | | |
| 2310-2399 | Other School Board | 8 | \$3,642 | \$4,948 | \$4,884 | |
| EXECUTIVE ADMINISTRATION | | | | | | |
| 2320-310 | SAU Management Services | | | | | |
| 2320-2399 | All Other Administration | 8 | \$23,613 | \$22,106 | \$22,412 | |
| 2400-2499 | School Administration Service | | | | | |
| 2500-2599 | Business | | | | | |
| 2600-2699 | Operation & Maintenance of Plant | | | | | |
| 2700-2799 | Student Transportation | 8 | \$86,221 | \$90,196 | \$114,140 | |
| 2800-2999 | Support Service Central & Other | | | | | |
| NON-INSTRUCTIONAL SERVICES | | | | | | |
| 3100 | Food Service Operations | | | | | |
| 3200 | Enterprise Operations | | | | | |
| FACILITIES ACQUISITIONS & CONSTRUCTION | | | | | | |
| 4100 | Site Acquisition | | | | | |
| 4200 | Site Improvement | | | | | |
| 4300 | Architectural/Engineering | | | | | |
| 4400 | Educational Specifications Development | | | | | |
| 4500 | Building Acquisition/Construction | | | | | |
| 4600 | Building Improvement Services | | | | | |
| 4900 | Other Facilities Acquisition and Construction Services | | | | | |
| OTHER OUTLAYS (5000-5999) | | | | | | |
| 5110 | Debt Service - Principal | | | | | |
| 5120 | Debt Service - Interest | | | | | |
| FUND TRANSFERS | | | | | | |
| 5220-5221 | To Food Service | | | | | |
| 5222-5229 | To Other Special Revenue | | | | | |
| 5230-5239 | To Capital Projects | | | | | |
| 5254 | To Agency Funds | | | | | |
| 5300-5399 | Intergovernmental Agency Alloc. | 8 | \$13,696 | \$13,697 | \$0 | |
| SUPPLEMENTAL APPROPRIATIONS | | | | | | |
| DEFICIT APPROPRIATION | | | | | | |
| OPERATING BUDGET TOTAL | | | \$621,345 | \$645,845 | \$589,948 | |

| 1 | 2 | 3 | 4 | 5 | 6 |
|--------|-------------------|------------|-------------------------------|----------------------------------|--|
| Acct.# | SOURCE OF REVENUE | WARR ART.# | Actual Revenues Prior Year | Revised Revenues Current Year | ESTIMATED REVENUES ENSUING FISCAL YEAR |

REVENUE FROM LOCAL SOURCES

| | | | | | |
|-----------|-------------------------------|--|-------|-------|-------|
| 1300-1349 | Tuition | | | | |
| 1400-1449 | Transportation Fees | | | | |
| 1500-1599 | Earnings on Investments | | \$113 | \$100 | \$100 |
| 1600-1699 | Food Service Sales | | | | |
| 1700-1799 | Student Activities | | | | |
| 1800-1899 | Community Services Activities | | | | |
| 1900-1999 | Other Local Source | | | | |
| | | | | | |

REVENUE FROM STATE SOURCES

| | | | | | |
|-----------|---------------------------|--|--|--|--|
| 3210 | School Building Aid | | | | |
| 3215 | Kindergarten Building Aid | | | | |
| 3220 | Kindergarten Aid | | | | |
| 3230 | Catastrophic Aid | | | | |
| 3240-3249 | Vocational Aid | | | | |
| 3250 | Adult Education | | | | |
| 3260 | Child Nutrition | | | | |
| 3270 | Driver Education | | | | |
| 3290-3299 | Other State Sources | | | | |
| | | | | | |

REVENUE FROM FEDERAL SOURCES

| | | | | | |
|-----------|-------------------------------------|--|---------|---------|---------|
| 4100-4539 | Federal Program Grants | | \$3,703 | \$3,500 | \$3,500 |
| 4540 | Vocational Education | | | | |
| 4550 | Adult Education | | | | |
| 4560 | Child Nutrition | | | | |
| 4570 | Disabilities Programs | | | | |
| 4580 | Medicaid Distribution | | \$2,028 | \$1,000 | \$500 |
| 4590-4999 | Other Federal Sources (except 4810) | | | | |
| 4810 | Federal Forest Reserve | | | | |
| | | | | | |

OTHER FINANCING SOURCES

| | | | | | |
|-----------|---|--|--|--|--|
| 5110-5139 | Sale of Bonds or Notes | | | | |
| 5221 | Transfer from Food Service-Spec.Rev.Fund | | | | |
| 5222 | Transfer from Other Special Revenue Funds | | | | |
| 5230 | Transfer from Capital Project Funds | | | | |
| 5251 | Transfer from Capital Reserve Funds | | | | |

| 1 | 2 | 3 | 4 | 5 | 6 |
|--------|-------------------|---------------|-------------------------------|----------------------------------|---------------------------------------|
| Acct.# | SOURCE OF REVENUE | WARR ART # | Actual Revenues Prior Year | Revised Revenues Current Year | ESTIMATED REVENUES ENSUING YEAR |

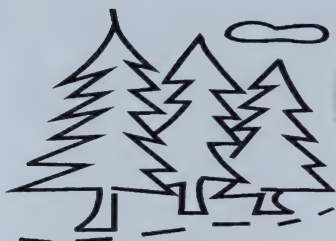
OTHER FINANCING SOURCES CONT.

| | | | | | |
|-----------|---|--|-----------------|------------------|-----------------|
| 5252 | Transfer from Expendable Trust Funds | | | | |
| 5253 | Transfer from Non-Expendable Trust Funds | | | | |
| 5300-5699 | Other Financing Sources | | | | |
| | | | | | |
| | | | | | |
| 5140 | This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY ____ less RAN, Revenue Last FY ____ =NET RAN | | | | |
| | Supplemental Appropriation (Contra) | | | | |
| | Voted From Fund Balance | | \$5,844 | \$4,600 | \$4,100 |
| | Fund Balance to Reduce Taxes | | \$16,649 | \$122,226 | \$60,000 |
| | Total Estimated Revenue & Credits | | \$22,493 | \$126,826 | \$64,100 |

****BUDGET SUMMARY****

| | Current Year | Ensuing Year |
|--|--------------|--------------|
| Operating budget Appropriations Recommended (from page 2) | \$645,845 | \$589,948 |
| Special Warrant Articles Recommended (from page 3) | \$3,500 | \$4,900 |
| Individual Warrant Articles Recommended (from p.3) | \$0 | \$0 |
| TOTAL Appropriations Recommended | \$649,345 | \$594,848 |
| Less: Amount of Estimated Revenues & Credits (from above) | \$126,826 | \$64,100 |
| Less: Amount of State Education Tax/Grant | \$230,304 | \$186,582 |
| Estimated Amount of Local Taxes to be Raised For Education | \$292,215 | \$344,166 |

DUMMER SCHOOL DISTRICT



Projected Tax Rate

| | 2011-2012 | 2012-2013 | Proposed 2013-2014 |
|--|----------------------|----------------------|-----------------------|
| Regular Ed Appropriations: | \$ 730,911.00 | \$ 631,428.00 | \$ 576,828.00 |
| Special Ed Appropriations: | \$ 10,365.00 | \$ 14,417.00 | \$ 13,120.00 |
| Individual Warrants: | \$ 28,500.00 | \$ 3,500.00 | \$ 4,900.00 |
| Total Appropriations: | \$ 769,776.00 | \$ 649,345.00 | \$ 594,848.00 |
| Revenues | \$ 8,345.00 | \$ 4,600.00 | \$ 4,100.00 |
| Fund Balance to Reduce Taxes | \$ 16,649.00 | \$ 122,226.00 | \$ 60,000.00 |
| Less: Total Revenues and Credits: | \$ 24,994.00 | \$ 126,826.00 | \$ 64,100.00 |

District Assessment: \$ 744,782.00 | \$ 522,519.00 | \$ 530,748.00

State Education Grant \$ 155,375.00 | \$ 155,375.00 | \$ 112,200.00

State Education Tax \$ 73,103.00 | \$ 74,929.00 | \$ 74,382.00

School Tax Portion **\$ 516,304.00** | **\$ 292,215.00** | **\$ 344,166.00**

Local School Tax Rate: **9.39** | **4.70** | **5.53**

State Tax Rate: **2.32** | **2.42** | **2.40**

11.71 | **7.12** | **7.94**

1.50 | **(4.59)** | **0.82**

Total Equalized Evaluation: \$ 55,008,701 | \$ 62,218,982 | \$ 62,218,982

Equalization (No Utilities): \$ 31,502,001 | \$ 30,938,192 | \$ 30,938,192

FOR EVERY BUDGET INCREASE OF: \$ 62,219 \$ 1.00

FOR EVERY BUDGET INCREASE OF: **10,000** **0.16072**

| Warrant: | 2011-2012 | 2012-2013 | 2013-2014 |
|--------------------------------|---------------------|--------------------|--------------------|
| Federal Grants | \$ 3,500.00 | \$ 3,500.00 | \$ 3,500.00 |
| Tuition Expendable Trust | \$ 20,000.00 | \$ - | \$ - |
| Cooperative Planning Committee | | | \$ 1,000.00 |
| Preschool Program | | | \$ 400.00 |
| | \$ 23,500.00 | \$ 3,500.00 | \$ 4,900.00 |

DUMMER SCHOOL DISTRICT

2013-2014 School Year



Kindergarten Carter, York

Grade 1 Holbrook, Shelby
Laflamme, Jaiden
Moore, Graydon

Grade 2 Plociennik, Malachi

Grade 3 Brann-Goodwin, Conner
Dube, Rebecca
Holbrook, Sawyer
Petrie, Ava

Grade 4 Brann, Sydney
Halle, Jillian
Lacasse, Cierra
Ruediger, Cole
Thomas, Zeb

Grade 8 Drew, Amber
Thomas, Kali H

Grade 9 Parker, Robyn
Ruediger, Calvin

Grade 10 Dandeneau, Nathan
Davis, Jasmine
Fauteux, Cory
Glover, Timothy D
Miller, Cody

Grade 11 Gagne, Lane T
Glover, Sadie D
Marcou, Paige

Grade 12 Letarte, Gabrielle L
Marcou, Taylor
Miller, Cameron
Ouellette, Nicholas

Milan School District

| FY Year | Kindergarten | Elementary |
|-----------|--------------|--------------|
| 2013-2014 | \$ 5,617.50 | \$ 11,235.00 |
| 2012-2013 | \$ 6,320.50 | \$ 12,641.00 |
| 2011-2012 | \$ 6,405.50 | \$ 12,811.00 |
| 2010-2011 | \$ 5,741.50 | \$ 11,483.00 |
| 2009-2010 | \$ 5,472.00 | \$ 10,944.00 |
| 2008-2009 | \$ 4,879.50 | \$ 9,759.00 |
| 2007-2008 | \$ 4,868.00 | \$ 9,735.00 |
| 2006-2007 | \$ 4,725.50 | \$ 9,451.00 |
| 2005-2006 | \$ 4,386.00 | \$ 8,771.00 |



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Berlin School District

| FY Year | Middle | High |
|-----------|--------------|--------------|
| 2013-2014 | \$ 13,140.00 | \$ 15,173.00 |
| 2012-2013 | \$ 12,428.00 | \$ 13,369.00 |
| 2011-2012 | \$ 14,067.00 | \$ 12,734.00 |
| 2010-2011 | \$ 13,314.00 | \$ 11,982.00 |
| 2009-2010 | \$ 11,699.00 | \$ 10,513.00 |
| 2008-2009 | \$ 10,150.00 | \$ 9,686.00 |
| 2007-2008 | \$ 8,835.00 | \$ 9,000.00 |
| 2006-2007 | \$ 8,464.00 | \$ 8,414.00 |
| 2005-2006 | \$ 8,149.00 | \$ 7,791.00 |

GRS Cooperative S.D.

| FY Year | Middle | High |
|-----------|--------------|--------------|
| 2013-2014 | \$ 14,449.00 | \$ 14,705.00 |
| 2012-2013 | \$ 12,578.00 | \$ 14,313.00 |
| 2011-2012 | \$ 12,582.00 | \$ 14,255.00 |
| 2010-2011 | \$ 11,990.00 | \$ 13,078.00 |
| 2009-2010 | \$ 12,117.00 | \$ 12,706.00 |

2012
Superintendent's Report
Dummer School District
Dummer, New Hampshire

Dear Citizens of Dummer,

I hope that this annual letter finds you well.

Thank you for supporting the students of Dummer.

Your children continue to thrive in the positive learning environment that is the Milan Village School. Technology is used to assist the staff as they meet the individual needs of students. Project based units, respect for others and positive relationships drive the success that is the MVS. We are blessed to have quality-dedicated staff, wonderful children, supportive parents and citizens.

In the fall of 2011, community forums were held in collaboration with SAU 3, Berlin, throughout the Androscoggin Valley to gather citizen input on the current educational offerings at our schools and where they envisioned the path of our schools would be in the future. The results of the forum input were gathered into a comprehensive report that was shared with the public. In the spring of 2012, a survey was sent out through the SAU 20 website to gather more data as to the subject of collaboration, cooperation and possible regionalization in our SAU 20/3 schools. The majority of the 400 plus survey respondents felt that investigating additional ways to cooperate needed to continue. Today, SAU 20 and SAU 3 schools share the same instructional calendar, communicate and share professional development opportunities and offer assistance in other areas, when needed, thus fostering a spirit of collaboration. Regionalization of school districts in SAU 20 and 3 is an area that will not be explored, as the governance of our schools in each SAU is very different. The City form of governance in Berlin does not meld with our traditional Town/School District Meeting form of governance in the Town of Dummer and the surrounding towns. SAU 20 and 3 will continue to look for ways to cooperate and collaborate for the mutual benefit of our students.

During the fall of 2012, a PreK-8 Study Committee was formed in Milan to research and make a recommendation as to the possible move from the current PreK-6 grade level configuration to a PreK-8 grade configuration. The committee's recommendation is to expand to include grades seven and eight over a two-year expansion process. A summary report is located in this School District Report. Further study in this area will need to occur before any final decisions are made as to any changes in the current grade configuration at the Milan Village School. I welcome a discussion of this subject at our annual meeting.

At the end of 2012, an unforeseeable tragedy took place at the Sandy Hook Elementary School in Newtown, Connecticut. The act is unfathomable to me and the feelings of

sorrow continue to surface. In the aftermath of the catastrophe, conversations have taken place with our school administrators, local law enforcement officials and the New Hampshire Department of Education as to the safety measures we have in place and ways to improve the same in our schools. Those conversations will continue and actions will be taken to improve safety practices and procedures in the Milan Village School and other schools in our SAU. My thoughts and prayers will continue to be sent to the victims of this tragedy, the families and all who knew these innocent individuals.

I invite you to attend our school board meetings. Agendas are posted at the Dummer Town Hall and the Milan Village School.

The Dummer School Board and the Administration of SAU 20 will continue to work together to meet the needs of all Dummer Students.

Please visit the web to see what is happening in our districts. Links to all our schools' websites can be accessed through the SAU20.org website. Do not hesitate to come by and visit our schools in person, you are always welcome.

I welcome your calls, 466-3632, or visits to discuss the education being provided to the children of Dummer.

Sincerely,

Paul Bousquet
Superintendent, SAU 20

School Administrative Unit #20
Fiscal Year 2014 Budget

| | ADOPTED BUDGET 2012-2013 | Proposed BUDGET 2013-2014 | Am't Change | % Change |
|--|---|--|--------------------|-----------------|
| 1800 Community Services | \$ 1,000 | \$ 1,300 | \$ 300 | 30.0% |
| 2150 Professional Services (Pre-school/Speech) | \$ 68,528 | \$ 70,718 | \$ 2,190 | 3.2% |
| 2213 Instructional Staff Development Services | \$ 31,102 | \$ 31,981 | \$ 879 | 2.8% |
| 2225 Network Administration | \$ 85,041 | \$ 86,625 | \$ 1,584 | 1.9% |
| 2310 School Board | \$ 7,366 | \$ 6,516 | \$ (850) | -11.5% |
| 2320 Administrative Services | \$ 46,213 | \$ 41,575 | \$ (4,638) | -10.0% |
| 2321 Superintendent Services | \$ 158,115 | \$ 161,175 | \$ 3,060 | 1.9% |
| 2329 Special Education Services | \$ 159,203 | \$ 164,218 | \$ 5,015 | 3.1% |
| 2500 Support Services-Business | \$ 223,970 | \$ 234,476 | \$ 10,506 | 4.7% |
| 2600 Building/Custodial | \$ 5,700 | \$ 6,700 | \$ 1,000 | 17.5% |
| TOTAL: | \$ 786,238 | \$ 805,284 | \$ 19,046 | 2.4% |

Revenues

| | |
|----------------|--------------|
| Interest | \$ 100.00 |
| Serv to LEA | \$ 15,000.00 |
| Wellness Grant | \$ 1,300.00 |
| Speech Serv | \$ 70,718.00 |
| Becky | \$ 83,866.31 |
| Steve | \$ 31,049.00 |
| Fund Balance | \$ 60,000 |

Speech is allocated based on usage in the individual District budgets
Allocated to GRS Cooperative
Allocated to Dummer/Errol/Milan

| | | |
|------------------------|----------------------|----------------------|
| | \$ 262,033 | \$ 1,343 |
| Gen'l | \$ 76,400.00 | \$ (4,750.00) |
| Spec | \$ 185,633.31 | \$ 6,093.33 |
| Projected Fund Balance | \$ 135,000 | |
| Applied 2013-2014 | \$ 60,000 | |
| Balance Remaining | <u>\$ 75,000</u> | |
| | | 9.3% of Budget |
| 10% Total Budget | \$ 80,528 | |
| 15% Total Budget | \$ 120,793 | |

School Administrative Unit #20
Fiscal Year 2014 Budget

Initial School District Distribution \$ 543,251

| DISTRICT | 2011 Equalized | VAUATION | 1/2 ASSESSMENT | ADM | 1/2 ASSESSMENT |
|---------------|--------------------|---------------|-----------------------|---------------------|---|
| | VALUATION | PERCENT | TOTAL District Sh. | 2011-2012 PUPILS | PUPIL PERCENT TOTAL District Sh. |
| Dummer | 44,207,498 | 7.2% | \$ 19,460 | 0.0 | 0.0% \$ - |
| Errol | 81,818,412 | 13.3% | \$ 36,016 | 12.7 | 2.3% \$ 6,258 |
| Gorham | 251,562,872 | | \$ - | 0.0 | 0.0% \$ - |
| Milan | 106,421,158 | 17.2% | \$ 46,845 | 103.3 | 18.7% \$ 50,905 |
| Randolph | 63,370,165 | | \$ - | 0.0 | 0.0% \$ - |
| Shelburne | 69,684,461 | | \$ - | 0.0 | 0.0% \$ - |
| GRS Coop | 384,617,498 | 62.3% | \$ 169,305 | 435.2 | 79.0% \$ 214,462 |
| Total: | 617,064,566 | 100.0% | \$ 271,626 | 551 | 100.0% \$ 271,625 |

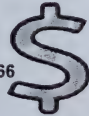
Special Services Allocation \$ 114,915

| | | |
|---------------------------------|--------------------|-----------|
| Co-Director of Special Services | | |
| Becky | GRS Cooperative | \$ 83,866 |
| Steve | Dummer/Errol/Milan | \$ 31,049 |

\$ 3,039
\$ 864

| DISTRICT | 2011 Equalized | VAUATION | 1/2 ASSESSMENT | ADM | 1/2 ASSESSMENT |
|----------|-------------------|----------|-----------------------|---------------------|---|
| | VALUATION | PERCENT | TOTAL District Sh. | 2011-2012 PUPILS | PUPIL PERCENT TOTAL District Sh. |
| Dummer | 44,207,498 | 19.0% | \$ 2,952 | 0.0 | 0.0% \$ - |
| Errol | 81,818,412 | 35.2% | \$ 5,464 | 12.7 | 10.9% \$ 1,700 |
| Milan | 106,421,158 | 45.8% | \$ 7,108 | 103.3 | 89.1% \$ 13,825 |
| | 232,447,068 | | | 116 | |

TOTAL School District Distribution \$ 658,166



| | 2012-2013 | Initial | | 2013-2014 | Change | SHARE |
|----------|------------------|------------------|------------------|------------------|-----------------|--------|
| | | Distribution | Special Services | Combined Total | | |
| Dummer | \$22,106 | \$19,460 | \$2,952 | \$22,412 | \$306 | 3.41% |
| Errol | \$48,732 | \$42,274 | \$7,164 | \$49,438 | \$706 | 7.51% |
| Milan | \$113,460 | \$97,750 | \$20,933 | \$118,683 | \$5,223 | 18.03% |
| GRS Coop | \$452,262 | \$383,767 | \$83,866 | \$467,633 | \$15,371 | 71.05% |
| | <u>\$636,560</u> | <u>\$543,251</u> | <u>\$114,915</u> | <u>\$658,166</u> | <u>\$21,606</u> | 3.39% |
| | | \$68 | 2.4% | | | |
| | | -\$34 | -0.5% | 147,118 | Other Revenue | |
| | | \$830 | 4.1% | <u>\$805,284</u> | Total Budget | |

Milan Village School
2010 New Hampshire Elementary School of Excellence
Principal's Report
2012-2013

The 2012-2013 school year has been a rewarding one as staff and students work together to create a positive learning environment. With the consistent and generous support of the staff, parents, volunteers, school board, SAU personnel, students and Milan community, we have enjoyed the tremendous advantages of operating in a small school environment while keeping up with national standards. In addition, our active school community has helped us to continue to refine our many excellent programs designed to give individual students the skills and knowledge that they will need to succeed in a diverse world. The following are examples of these programs:

- The integration of technology at all age levels has given teachers another tool to create relevant meaningful curriculum. Student created projects are used by the community and other pupils in the school giving each assignment more weight and helping students truly understand the topics.
- The school's website allows for better and more timely communication with parents, students and the community
- Beginning in the fall of 2007 the Milan Village School has been using a process called Response to Intervention (RTI). This is a system that uses data to develop specific plans for all students. The school has seen significant academic gains using this model and continues to refine it.
- The Student Support Center (SSC) was created during the 2006-2007 school year and offers the opportunity for individual targeted intervention for small groups of students using the Response to Intervention model.
- The School has developed internal teams of teachers that provide information and training to the entire staff on an ongoing basis. This allows the faculty to stay current on trends in education.
- Positive Behavior Intervention Support (PBIS) program was implemented in the fall of 2004. Since then we have seen major positive changes in the atmosphere of the school. The staff members embrace their role as a support network for students and are thoughtful and passionate about creating a nurturing educational environment. In addition, students are consistently rewarded with positive consequences for appropriate behavior and held accountable with negative consequences for inappropriate behavior.
- The PTO continues to accomplish wonderful enriching activities for our students. The volunteer effort in general is truly amazing. Volunteers have helped with a myriad of programs including: cultural events throughout the school year, the Ski Program, the Recreation Department, the Bike-a-thon, the Walk-a-thon and Wood's Day. Thank you, volunteers.

Respectfully Submitted
Dave Backler, Principal

Town of Dummer
School District Meeting - March 13, 2012
6:00 p.m. Dummer Town Hall

Moderator Wayne Moynihan called the meeting to order at 6:00 p.m. – In attendance were School Board Members Sue Solar, Diane Holt, Marianne Letarte - SAU representatives Paul Bousquet, Pauline Plourde, Steve Gordon.

A motion was made by Debbie Burns second by Roland Couture to keep poles open till town meeting; approved unanimously.

Paul Bousquet talked about the community forum questionnaire that will be on-line and or hard copy soon in order to garner more input from citizens in the Valley.

No school board members spoke.

ARTICLES 1-3:

1. To choose one auditor for a two (2) year term.
2. To choose a district clerk for the ensuing year.
3. To choose a member of the school board for the ensuing three (3) years.

Moderator said that the first 3 articles were on the ballot and would be decided there.

Moderator read **Article 4** - To hear the reports of agents, auditors and officers heretofore chosen and pass any vote relating thereto. No discussion ensued.

Moderator read **Article 5** - To set the salaries of the school board, school district treasurer, auditors, truant officer, census taker, and moderator as listed:

| | |
|--------------------|---------------|
| School Board Chair | \$500.00 |
| School Board (2) | \$400.00 each |
| Treasurer | \$250.00 |
| Clerk | \$ 25.00 |
| Moderator | \$ 25.00 |
| Auditor (2) | \$ 30.00 each |
| Truant Officer | \$ 20.00 |
| Census Taker | \$ 50.00 |

(Recommended by the School Board)

Ray Labrecque moved the article with a second by Regina Elliot. Regina Elliot asked who the truant officer was; Paul said it was the Berlin Police Department. Debbie Burns asked who was the census taker; Paul replied there isn't one, but has always been in the article and is now just tradition. The motion was approved unanimously.

Moderator read **Article 6** - To see if the District will vote to raise and appropriate the sum of **\$645,845** for the support of schools, for the payment of salaries for school district officers and agents, and for the payment of the statutory obligations of the District.

(Recommended by the School Board). Paula Labrecque made the motion with a second from Jill Dubey. No discussion; approved unanimously.

Moderator read **Article 7** - To see if the District will vote to raise and appropriate the sum of **\$3,500.00** for the operation of the Federal and Private Grants. (Recommended by the School Board.) It was motioned by Regina Elliot with a second by Debbie Burns. No discussion; approved unanimously.

Moderator read **Article 8** - To transact any other business that may legally come before this meeting. Mariann Letarte thanked Paul, Steve and Pauline and everyone for coming. Paula Labrecque motioned to close meeting with a second by Debbie Burns. No discussion; passed unanimously at 6:15 p.m.

Respectfully submitted

A handwritten signature in dark ink, appearing to read 'Edward Solar', written in a cursive style.

Edward Solar, School Clerk for the Dummer School District

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2012

For School District of DUMMER, NH

SAU # 20

DUE TO THE NH DEPARTMENT OF REVENUE

Not Later Than September 1, 2012

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."
Per RSA 198:4-d

Deane Holt
School Board Chairperson

8-2-13
Date

Superintendent of Schools: Paul Bourque Date: 7/23/12

SCHOOL BOARD MEMBERS

Please sign in ink.

Susan Balse

Marianne Lefebvre

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

DUMMER SCHOOL DISTRICT
Annual Financial Report
For the Year Ending June 30, 2012

| | | GENERAL | GRANTS | TRUST/AGENCY |
|---|-----|-------------------|-----------------|-------------------|
| ASSETS | | | | |
| Current Assets | | | | |
| 1. CASH | 100 | 23,882.50 | 0.00 | 0.00 |
| 2. INVESTMENTS | 110 | 94,255.72 | 0.00 | 152,846.90 |
| 3. ASSESSMENTS RECEIVABLE | 120 | 0.00 | | |
| 4. INTERFUND RECEIVABLE | 130 | 2,572.73 | 0.00 | 0.00 |
| 5. INTERGOV'T REC | 140 | 2,199.51 | 2,577.24 | 0.00 |
| 6. OTHER RECEIVABLES | 150 | 0.00 | 0.00 | 0.00 |
| 7. BOND PROCEEDS REC | 160 | | | |
| 8. INVENTORIES | 170 | 0.00 | 0.00 | |
| 9. PREPAID EXPENSES | 180 | 0.00 | 0.00 | 0.00 |
| 10. OTHER CURRENT ASSETS | 190 | 0.00 | 0.00 | 0.00 |
| 11. Total Current Assets lines 1 - 10 | | 122,910.46 | 2,577.24 | 152,846.90 |
| LIAB & FUND EQUITY | | | | |
| Current Liabilities | | | | |
| 12. INTERFUND PAYABLES | 400 | 0.00 | 2,572.73 | 0.00 |
| 13. INTERGOV'T PAYABLES | 410 | 0.00 | 0.00 | 0.00 |
| 14. OTHER PAYABLES | 420 | 684.67 | 4.51 | 0.00 |
| 15. CONTRACTS PAYABLE | 430 | 0.00 | 0.00 | |
| 16. BOND AND INTEREST PAY | 440 | 0.00 | | |
| 17. LOANS AND INTEREST PAY | 450 | 0.00 | | |
| 18. ACCRUED EXPENSES | 460 | 0.00 | 0.00 | |
| 19. PAYROLL DEDUCTIONS | 470 | 0.00 | 0.00 | |
| 20. DEFERRED REVENUES | 480 | 0.00 | 0.00 | |
| 21. OTHER CURRENT LIAB | 490 | 0.00 | 0.00 | 0.00 |
| 22. Total Current Liabilities lines 12 - 21 | | 684.67 | 2,577.24 | 0.00 |
| Fund Equity | | | | |
| Nonspendable: | | | | |
| 23. RESERVE FOR INVENTORIES | 751 | 0.00 | 0.00 | |
| 24. RESERVE FOR PREPAID EXPENSES | 752 | 0.00 | 0.00 | |
| 25. RESERVE FOR ENDOWMENTS (princip | 756 | 0.00 | 0.00 | 0.00 |
| Restricted: | | | | |
| 26. RESERVE FOR ENDOWMENTS (interes | 756 | 0.00 | 0.00 | 0.00 |
| 27. RESTRICTED FOR FOOD SERVICE | | | | |
| 28. UNSPENT BOND PROCEEDS | | | | |
| Committed: | | | | |
| 29. RESERVE FOR CONTINUING APPROPRI | 754 | 0.00 | 0.00 | 0.00 |
| 30. RESERVE FOR AMTS VOTED | 755 | 0.00 | 0.00 | |
| 31. RESERVE FOR ENCUMBRANCES (non- | 753 | 0.00 | 0.00 | 0.00 |
| Assigned: | | | | |
| 32. RESERVED FOR SPECIAL PURPOSES | 760 | 0.00 | 0.00 | 152,846.90 |
| 33. RESERVE FOR ENCUMBRANCES | 753 | 0.00 | 0.00 | 0.00 |
| 34. UNASSIGNED FUND BALANCE | 770 | 122,225.79 | | |
| 35. Total Fund Equity lines 23-34 | | 122,225.79 | 0.00 | 152,846.90 |
| 36. TOT LIAB & FUND EQUITY lines 22 & 35 | | 122,910.46 | 2,577.24 | 152,846.90 |

DUMMER SCHOOL DISTRICT
Annual Financial Report
For the Year Ending June 30, 2012

| | | GENERAL | GRANTS | TRUST/AGENCY |
|---|-----------|-------------------|-----------------|-----------------|
| REVENUES | | | | |
| Revenue From Local Sources | | | | |
| 1. Total Assessments | 1100-1119 | 516,304.00 | 0.00 | 0.00 |
| 2. Tuition from All Sources | 1300-1399 | 0.00 | 0.00 | |
| 3. Transportation Fees from All Sources | 1400-1499 | 0.00 | 0.00 | |
| 4. Earnings on Investments | 1500-1599 | 113.49 | 0.00 | 1,318.85 |
| 5. Food Services Sales | 1600-1699 | | | |
| 6. Other Revenue from Local Sources | 1700-1999 | 0.00 | 0.00 | 0.00 |
| 7. Total Local Non-Tax Revenue Lines 2-6 | | 113.49 | 0.00 | 1,318.85 |
| 8. Total Local Revenue Lines 1 & 7 | | 516,417.49 | 0.00 | 1,318.85 |
| Revenue from State Sources | | | | |
| UNRESTRICTED GRANTS-IN-AID | | | | |
| 9. Adequacy Education Grant | 3111 | 155,240.49 | | |
| 10. Statewide Enhanced Education Tax | 3112 | 73,103.00 | | |
| 11. Adequacy Education Grant - EDJOBS | 3119 | 134.51 | | |
| 12. Other (Specify) | 3190-3199 | 0.00 | 0.00 | 0.00 |
| 13. Total Unrestricted Grants-in-Aid 9-12 | | 228,478.00 | 0.00 | 0.00 |
| RESTRICTED GRANTS-IN-AID | | | | |
| 14. School Building Aid | 3210 | 0.00 | | |
| 15. Kindergarten Building Aid | 3215 | 0.00 | | |
| 16. Kindergarten Aid | 3220 | 0.00 | | |
| 17. Catastrophic Aid | 3230 | 0.00 | | |
| 18. Vocational Education | 3241-3249 | 0.00 | 0.00 | |
| 19. All Other Restricted Grants-in Aid | 3250-3299 | 0.00 | 0.00 | 0.00 |
| 20. Total Restricted Grants-in Aid (Lines 14-19) | | 0.00 | 0.00 | 0.00 |
| 21. Grants-in-Aid Through Other Public Int | 3700 | 0.00 | 0.00 | |
| 22. Revenue In Lieu of Taxes | 3800 | 0.00 | 0.00 | |
| 23. Total Revenue from State Sources Lines 13, and 20-22 | | 228,478.00 | 0.00 | 0.00 |
| REVENUES | | | | |
| Revenue From Federal Sources | | | | |
| 24. Unrestricted Grants-In-Aid | 4100-4299 | 0.00 | 0.00 | |
| RESTRICTED GRANTS-IN-AID | | | | |
| 25. Restricted Grants-in-Aid Direct from Fed G | 4300-4399 | 0.00 | 0.00 | |
| 26. Restricted Grants-in-Aid from Fed Gov't th | 4500-4599 | 2,027.63 | 3,703.24 | |
| 27. Other Revenue for /on Behalf of LEA | 4700-4999 | 0.00 | 0.00 | |
| 28. Federal Forest Land Distribution | 4810 | 0.00 | | |
| 29. Total Revenue from Federal Gov't (Lines 24-28) | | 2,027.63 | 3,703.24 | |
| Other Financing Sources | | | | |
| 30. Sale of Bonds and Notes | 5100-5139 | 0.00 | | |
| 31. Reimbursement Anticipation Notes | 5140 | 0.00 | | |
| Interfund Transfers | | | | |
| 32. Transfer from General Fund | 5210 | | 0.00 | 20,000.00 |
| 33. Transfer from Special Revenue Funds | 5220-5229 | 0.00 | 0.00 | 0.00 |
| 34. Transfer from Capital Projects | 5230-5239 | 0.00 | 0.00 | 0.00 |

DUMMER SCHOOL DISTRICT
Annual Financial Report
For the Year Ending June 30, 2012

| | | GENERAL | GRANTS | TRUST/AGENCY |
|---|-----------|------------|----------|--------------|
| 35. Transfer from Capital Reserve Funds | 5251 | 0.00 | 0.00 | |
| 36. Transfer from Trust Funds | 5252-5253 | 0.00 | 0.00 | |
| 37. Compensation for Loss of Fixed Assets | 5300-5399 | 0.00 | 0.00 | |
| 38. Capital Lease/Lease Purchases | 5500-5600 | 0.00 | 0.00 | |
| 39. Total Other Financing Sources (Lines 30-38) | | 0.00 | 0.00 | 20,000.00 |
| 40. Total Revenue & Other Financing Sources (Lines 8, | | 746,923.12 | 3,703.24 | 21,318.85 |
| EXPENDITURES | | | | |
| Instruction | | | | |
| 1. Regular Programs | 1100-1199 | 483,070.37 | 0.00 | |
| 2. Special Programs | 1200-1299 | 1,303.98 | 0.00 | |
| 3. Vocational Programs | 1300-1399 | 0.00 | 0.00 | |
| 4. Other Instructional Programs | 1400-1499 | 354.54 | 0.00 | |
| 5. Non-Public Programs | 1500-1599 | 0.00 | 0.00 | |
| 6. Adult & Community Programs | 1600-1899 | 0.00 | 0.00 | |
| 7. Total Instructional Expenditures (Lines 1-6) | | 484,728.89 | 0.00 | 0.00 |
| Support Services | | | | |
| 8. Student Services | 2100-2199 | 9,444.06 | 3,673.85 | |
| 9. Instructional Staff | 2200-2299 | 0.00 | 0.00 | |
| 10. General Administration - SAU Level | 2300-2399 | 27,255.48 | 0.00 | |
| 11. School Administration | 2400-2499 | 0.00 | 0.00 | |
| 12. Business | 2500-2599 | 0.00 | 0.00 | |
| 13. Operation/Maintenance of Plant | 2600-2699 | 0.00 | 0.00 | |
| 14. Student Transportation | 2700-2799 | 86,221.16 | 0.00 | |
| 15. Centralized Services | 2800-2899 | 0.00 | 0.00 | |
| 16. Other Support Services | 2900-2999 | | | |
| 17. Food Service Operation | 3100-3199 | | | |
| 18. Total Support Services (Lines 8-17) | | 122,920.70 | 3,673.85 | 0.00 |
| Other Outlays | | | | |
| 19. Facility Acquisition & Construction | 4000-4999 | 0.00 | 0.00 | |
| 20. Debt Service - Principal | 5110 | 0.00 | 0.00 | |
| 21. Debt Service - Interest | 5120 | 0.00 | 0.00 | |
| Other Financing Uses | | | | |
| 22. Transfer to General Fund | 5210 | | 0.00 | 0.00 |
| 23. Transfer to Food Service (Special Revenue) | 5220-5221 | 0.00 | 0.00 | |
| 24. Transfers to All Other Special Revenue Fu | 5222-5229 | 0.00 | | |
| 25. Transfer to Capital Projects Funds | 5230-5239 | 0.00 | 0.00 | |
| 26. Transfer to Capital Reserves | 5251 | 0.00 | | |
| 27. Transfer to Expendable Trust Funds | 5252 | 21,318.85 | | |
| 28. Transfer to Nonexpendable Trust Funds | 5253 | 0.00 | | |
| 29. Transfer to Fiduciary Fund | 5254 | (1,318.85) | | |
| 30. Allocation to Charter Schools | 5310 | 0.00 | 0.00 | |
| 31. Allocation to Other Agencies | 5390 | 13,696.42 | 29.39 | |
| 32. Total Other Outlays and Financing Uses (Lines 19- | | 33,696.42 | 29.39 | 0.00 |
| 33. Total Expenditures for All Purposes (Lines, 7,18 & | | 641,346.01 | 3,703.24 | 0.00 |

NH Department of Revenue Administration
Municipal Services
P.O. Box 487, Concord, NH 03302-0487
(603) 271-3397

REPORT OF LOCALLY ELECTED AUDITOR(S)

RSA 41:31-d

Municipality: Dummer Audit Fiscal Year: 2012
Type of Municipality (Town, School or Village District): School
Mailing Address: 123 Main Street
Gorham, NH 03581
Phone #: 466-3632 Fax #: 466-3870 E-Mail: paul.bousquet@sau20.org
Contact: Pauline Plourde Phone #: 466-3632 x4 E-Mail: pauline.plourde@sau20.org

Under RSA 41:31-c I, all municipalities shall annually, or more often as necessary, conduct an audit of the accounts of any officer or agent handling funds of the municipality. Elected auditors conducting such audits shall follow audit procedures outlined in NH Code of Administrative Rules, REV 1904 and REV 1907.

This form shall be used by the locally elected auditor to conduct and report the audit required under RSA 41:31-c and 41:31-d.

In the boxes, indicate date the sections of the form were completed.

| | |
|-------------------------------------|---------------------------|
| <input checked="" type="checkbox"/> | Part 1. Financial Records |
| <input checked="" type="checkbox"/> | Part 2. Treasurer |
| <input type="checkbox"/> | Part 3. Tax Collector |
| <input type="checkbox"/> | Part 4. Trustees |
| <input type="checkbox"/> | Part 5. Town Clerk |
| <input type="checkbox"/> | Part 6. Library |

Locally Elected Auditor or Board of Locally Elected Auditors - Please Sign in Ink.

Under penalties of perjury, I declare that I have completed this form and to the best of my belief the information is true, correct and complete.

Date: 9-30-2012
[Signature]
[Signature]

FOR DRA USE ONLY

Full audit available upon request at
the SAU #20 Office!

Milan School District Calendar 2013-2014

| | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---------------|-----|-----|-----|-----|-----|-----|-----|
| August | | | | | | 1 | 2 |
| 3 | | 4 | 5 | 6 | 7 | 8 | 9 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| | | | | | | | |
|------------------|----|----|----|----|----|----|----|
| September | | | | | | | |
| 20 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | | | | | |

| | | | | | | | |
|----------------|----|----|----|----|----|----|----|
| October | | | | 1 | 2 | 3 | 4 |
| 21 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | | |

| | | | | | | | |
|-----------------|----|----|----|----|----|----|----|
| November | | | | | | 1 | 2 |
| 18 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| | | | | | | | |
|-----------------|----|----|----|----|----|----|----|
| December | | | | | | | |
| 14 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | 31 | | | | |

| | | | | | | | |
|----------------|----|----|----|----|----|----|----|
| January | | | | | 1 | 2 | 3 |
| 21 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 31 | |

| | | | | | | | |
|-----------------|----|----|----|----|----|----|----|
| February | | | | | | | |
| 15 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | |

| | | | | | | | |
|--------------|----|----|----|----|----|----|----|
| March | | | | | | | |
| 21 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 30 | 31 | | | | | |

| | | | | | | | |
|--------------|----|----|----|----|----|----|----|
| April | | | | 1 | 2 | 3 | 4 |
| 17 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | | | |

| | | | | | | | |
|------------|----|----|----|----|----|----|----|
| May | | | | | | 1 | 2 |
| 21 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| | | | | | | | |
|---------------------------|----|----|----|----|----|----|----|
| June | | | | | | | |
| 9 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Total School Days: | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | | | | | |

| |
|----------------------|
| Report Cards: |
| 12/2, 3/10, 6/12 |

| |
|--------------------------|
| Progress Reports: |
| 10/15, 1/21, 4/28 |

8/26/-8/27
Wed, Aug 28
Mon., Sept 2
Fri., Oct. 11
Mon., Oct. 14
Mon. Nov 11
11/28-11/29
Fri Dec. 6

Staff Inservice Days
First Day of School
Labor Day
NC Inservice Day
Columbus Day
Veteran's Day
Thanksgiving (11/27 All-1/2)
Teacher Work Day

12/23 - 01/01
Mon., Jan 20
M-F-2/24-28
M-F- 4/21-25
Mon., May 26
Fri., June 6
Thu, June 12
Thu, June 12
Fri, June 13

Christmas Vacation
Civil Rights Day
Winter Vacation
Spring Vacation
Memorial Day
GHS Graduation(T)
Last Day Students (T)1/2 day
Teacher Check-Out(T)full
Teacher Work Day

Adopted 1/8/13 ☐ 1/2 Day Students/1/2 Staff Inservice Day (T) Tentative Make-Up Days - June 16 - June 27, 2014

BERLIN PUBLIC SCHOOLS, BERLIN NH

2013-2014

| | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-------------|-----|-----|-----|-----|-----|-----|-----|
| August 3 | | | | | | | |
| | | | | | 1 | 2 | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| | | | | | | | |
|-----------------|----|----|----|----|----|----|----|
| September 20 | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | | | | | |

| | | | | | | | |
|---------------|----|----|----|----|----|----|----|
| October 21 | | | | | | | |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | | |

| | | | | | | | |
|----------------|----|----|----|----|----|----|----|
| November 18 | | | | | | | |
| | | | | | | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| | | | | | | | |
|----------------|----|----|----|----|----|----|----|
| December 14 | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | 31 | | | | |

| | | | | | | | |
|---------------|----|----|----|----|----|----|----|
| January 21 | | | | | | | |
| | | | | 1 | 2 | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 31 | |

| | |
|---------------|----------------------|
| 8/26/-8/27 | Staff Inservice Days |
| Wed, Aug 28 | First Day of School |
| Mon., Sept 2 | Labor Day |
| Fri., Oct. 11 | NC Inservice Day |
| Mon., Oct. 14 | Columbus Day |
| Mon. Nov 11 | Veteran's Day |
| 11/28-11/29 | Thanksgiving Recess |
| Fri. Dec. 6 | Parent Conferences |

| | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------------|-----|-----|-----|-----|-----|-----|-----|
| February 15 | | | | | | | |
| | | | | | | | 1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | |

| | | | | | | | |
|-------------|----|----|----|----|----|----|----|
| March 21 | | | | | | | |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 30 | 31 | | | | | |

| | | | | | | | |
|-------------|----|----|----|----|----|----|----|
| April 17 | | | | | | | |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | | | |

| | | | | | | | |
|-----------|----|----|----|----|----|----|----|
| May 21 | | | | | | | |
| | | | | | | 1 | 2 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| | | | | | | | |
|-----------|----|----|----|----|----|----|----|
| June 9 | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | | | | | |

| | | | | | | | |
|------|----|----|----|----|----|----|----|
| July | | | | | | | |
| | | | | | | | |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | | |

| | |
|----------------|--------------------------------|
| 12/23 - 01/01 | Christmas Vacation |
| Mon., Jan 20 | Civil Rights Day |
| M-F-2/24-28 | Winter Vacation |
| M-F- 4/21-25 | Spring Vacation |
| Mon., May 26 | Memorial Day |
| Fri., June 6 | GHS/BHS GRADUATION (T) |
| Thurs, June 12 | Last Day of School (T) 1/2 day |
| Thurs, June 12 | Teacher Check-Out(T)full |

 1/2 Day Students/1/2 Staff Inservice Day

(T) Tentative Make-Up Days - June 13 - June 26, 2014

New Hampshire State Library



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